

RESOLUTION 2024-18

A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF LONDONDERRY, DAUPHIN COUNTY, PENNSYLVANIA, AUTHORIZING THE DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL.

WHEREAS, the Township of Londonderry, Dauphin County, Pennsylvania (the "Township"), is a Second-Class Township and a Municipality existing under laws of the Commonwealth of Pennsylvania; and

WHEREAS, by virtue of Resolution 2024-18 adopted October 7, 2024 the Township of Londonderry declared its intent to follow the schedules and procedures for the disposition of record as set forth in the Municipal Records Manual approved November 16, 2008 and as amended July 13, 2009.

WHEREAS, in accordance with ACT 28 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the Township of Londonderry, Dauphin County, Pennsylvania, in accordance with the above-listed Municipal Records Manual, hereby authorizes the disposition of the following public records:

Items of Personal Property:

Former Employee Personnel Files	1997-2018
Non-Hired Application & Resumes	2010-2019
RTK Requests & Appeals	2009-2021
Financial Statements of Interest	2005-2018
Former Employee Workers Comp Claims	2008-2019
Grant Administration Records – Fire Police	2000-2019
Oaths of Municipal Offices	1984-2017
Certificates of Election Records	1979-2019

DULY ADOPTED this 7th day of October 2024, by the Board of Supervisors of Londonderry Township, Dauphin County, Pennsylvania, in lawful session duly assembled.

TOWNSHIP OF LONDONDERRY,
Dauphin County, Pennsylvania

By: Signature on file
Chairman – Bart Shellenhamer

ATTEST: Signature on file
Secretary- Michael Geyer