

**Londonderry Township Board of Supervisors**  
**REGULAR MEETING MINUTES**  
**October 1, 2018**  
**7:00p.m.**

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The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, October 1, 2018 at the Londonderry Township Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 pm.

**Present:** Melvin Hershey, Chairman  
Anna Dale, Vice Chair  
Mike Geyer, Member  
Bart Shellenhamer, Member  
Steve Letavic, Township Manager  
Jeff Burkhart, Zoning/Codes Officer  
Andy Brandt, Public Works Director  
Tyler Erb, MS4 Environmental Specialist  
Jim Diamond, Solicitor

**Absent:** Ron Kopp, Member Mike Johnson, Golf Course Manager  
Sam Risteff, Golf Course Superintendent, Andrew Kenworthy, Engineer  
Bill Swanick, Engineer

**Attendees:** Peter & Aaron Keen  
Tom & Kathy Jones  
Les Gilbert  
Steve Wisniewski  
Steve & Lisa Winters  
Fran McNamara, Spencer SEO Servicest  
Len Spencer, Spencer SEO Services  
Ron Andrasko, Andrasko & Associates  
Sean Delaney  
Bob Gage  
Mike Swank, Steckbeck Engineer  
Joe Sheehan  
Laura Hayes – Press & Journal  
Bruce Grossman

**Call to Order**

**Salute the Flag**

**PUBLIC HEARING (s) –**

The public hearing for Geyers Mobile Home Park will be held at an upcoming meeting.

A public hearing was held for a request of relief from the replacement septic area requirement by Middletown DDP, LLC. After discussion, Chairman Hershey called for an Executive Session which commenced at 7:45. The Session concluded at 8:16 and the meeting reconvened at that point. Mr. Shellenhamer made a motion to deny the request for a waiver of replacement as presented as not meeting subsection 18-109.8(b) which limits relief to lots that existed and were in single and separate ownership of the date of the ordinance. Motion seconded by Mr. Geyer, Ms. Dale abstained. Motion carried.

**Citizens Input - None**

**Approval of Minutes - September 4, 2018 Regular Meeting**

Moved by Dale, seconded by Shellenhamer, the minutes of September 4, 2018 be approved as presented. Motion carried.

**Manager's Report - Steve Letavic**

Mr. Letavic presented the September expenditures to the Board.

The Chairman requested the approval to pay the following expenditures for the month of September:

General Fund	\$153,747.12
Golf Course	\$ 71,389.47
Liquid Fuels	\$ 6855.30
Escrow	\$ -0-
LVFC	\$ -0-
Debt Service	\$ 19,428.41
Total	\$251,420.03

Moved by Shellenhamer, Seconded by Dale to pay September expenditures. Motion carried.

Mr. Letavic informed the Board he expects the budget to be complete and ready for presentation by October 31.

Mr. Letavic informed the Board that the township received a CFA (Commonwealth Financing Authority) Grant in the amount of \$170,000.00 for The Trail Project in Sunset Park. This grant will fund additional parking spaces, restrooms, and upgrades to the walking trail. Mr. Letavic thanked Georgia Goodman for her lobbying efforts for this grant. Chairman Hershey praised Mr. Letavic, Senator Folmer and others for their hard work in obtaining the grant. Chairman Hershey said, "This is a big deal."

Mr. Letavic welcomed the Board to attend the Elizabethtown Chamber of Commerce meeting at Sunset Golf Course on October 9.

Mr. Letavic reported that he attended a Clean Jobs for PA meeting at the capitol on September 25<sup>th</sup>.

**Zoning/Codes Report - Jeff Burkhart**

Mr. Burkhart informed the Board that letters were sent to property owners on Thistle Road stating the SEO Len Spencer's soil testing for septic leakage proved inconclusive.

Mr. Burkhart provided an update on OLSDS – District A.

Two zoning hearings to be scheduled in November.

**MS4 Environmental Department - Tyler Erb**

Mr. Erb provided updates to the Board on the Annual MS4 Report, plans for planting the bridge & bio swale areas of the Golf Course, private BMP inspections, and the Swatara Creek Road Buffer.

**Public Works Report - Andy Brandt**

Mr. Brandt presented his report of work done in the month of September and discussed work planned for the month of October.

Mr. Shellenhamer commended the Public Works staff for their work on the bridge on the golf course.

**Golf Course and Bar & Grill Report - Mike Johnson/Sam Risteff (Not Present)**

**Engineer's Report – Bill Swanick (Not Present)**

**Solicitor's Report – No Report**

**EMA Report - Les Gilbert (Not Present)**

**New Business** – Mr. Shellenhamer reported that TMI will conduct an Emergency drill on May 7, 2019.

**Old Business** – Mr. Brandt reported "No Truck Zone" signs have been ordered for S. Deodate Road and PennDOT is doing a truck traffic study on Schoolhouse Road,

**Executive Session – Yes**

The Board Recessed at 8:47 for an executive session to discuss a personnel matter involving the elimination of the full-time Golf Course General Manager and the full-time Food & Beverage Manger positions and reducing both positions part-time. The Board reconvened at 9:40.

Motion made by Ms. Dale to reduce 2 full-time positions to part-time, seconded by Mr. Geyer. Mr. Shellenhamer opposed. Motion moved.

Moved by Ms. Dale, seconded by Mr. Geyer to adjourn the meeting at 9:42. Motion carried.



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Secretary