

Londonderry Township Board of Supervisors

Meeting Minutes

October 1, 2012

The Londonderry Township Board of Supervisors held their regular scheduled meeting on Monday, October 1, 2012, at the Municipal Building, 783 South Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Ronald Kopp, Vice Chairman
Anna Dale, Member
Bart Shellenhamer, Member
Mike Geyer, Member
Steve Letavic, Township Manager
Beth Graham, Office Manager
Darrin Robinson, Code/Zoning Officer
Jim Jenkins, Treasurer
Peter Henninger, Solicitor
Andrew Kenworthy, Engineer
Mike Johnson, Golf Course Manager

Absent: Andy Doherty, Chairman

Salute the Flag – Boy Scout Troop #97 led the group in the Pledge of Allegiance and then stated their names and what badge they are working on.

Check Presentation to the Lebanon V.A. Medical Center – The Board members presented a check in the amount of \$6,200.00 to Doug Etter, Public & Community Affairs Manager, Lebanon VA Medical Ctr. The money was raised from the Stars & Stripes Salute held on June 30th at Sunset Park.

Check Presentation to Londonderry Township – Ralph DeSantis, Communications Manager of Exelon, presented a check in the amount of \$60,000.00 to the Board of Supervisors. The money was raised at the TMI Charity Golf Tournament held at Sunset Golf Course on August 3rd to benefit the Emergency Services.

Citizen's Input – Paul Geyer, Brinser Road, questioned how the SEO rates were determined.

Approval of Minutes – September 18, 2012

Mrs. Dale motioned to approve the September 18, 2012 minutes, Mr. Geyer seconded the motion. Motion approved.

Manager's Report – Steve Letavic

FEMA Flood Hazard Mitigation Update

Mr. Letavic informed the board that FEMA is holding up the process at this point, but he is hoping to have settlement on the Swatara Creek Road homes by the end of 2012.

PEMA Public Assistance Funds Update

Mr. Letavic reported that all paperwork is complete and we are waiting on PEMA to release funds.

Budget Update

Mr. Letavic stated that the proposed budget will be ready for the October Work Session. There is no anticipated tax increase for 2013.

Treasurer's Report – Jim Jenkins

Mr. Jenkins requested permission to pay bills in the amount of:

General Fund	\$79,601.86
Golf Course Fund	\$23,989.09
Escrow Fund	\$420.00
Liquid Fuels	\$4,167.54

Mr. Shellenhamer motioned to approve payment of invoices, Mrs. Dale seconded. Motion approved.

Department Reports

Zoning & Codes – Darrin Robinson

Living Hope Church – Time Extension until January 3, 2013

Living Hope Church requested a 90-day time extension of the Preliminary/Final Land Development Plan for Schoolhouse Road until January 3, 2013.

Mr. Shellenhamer motioned to approve the Time Extension, Mr. Geyer seconded. Motion approved.

Lytle Farm, Phase I – Time Extension until January 9, 2013

Lytle Farm requested a 90-day time extension of the Preliminary Subdivision/Land Development Plan for Schoolhouse Road until January 9, 2013.

Mr. Shellenhamer motioned to approve the Time Extension, Mrs. Dale seconded. Motion approved.

Golf Course – Mike Johnson

- Total gross revenues for the month of August were: \$106,445.21 compared to \$66,963.93 in 2011. Total gross revenues YTD are \$880,437.23 compared to \$760,136.10 in 2011.
- We are continuing to market our Golf Tee Sponsorship Program to any business or individual that would like to advertise with us on our golf course tee signs as well as in our clubhouse.
- We have 5 outings booked for October.
- We have the clubhouse rented out 4 times in October. For the remainder of 2012 the clubhouse is rented 4 additional times for private events.
- We will be hosting our 6th annual Better Ball of Partners on October 13th & 14th
- We will be hosting our second Customer Appreciation Day on Friday October 19th
- We will be having live entertainment on the deck or inside weather permitting on the following dates:

October 4 th	-	Jeff J. Walker	6:00pm Start
October 7 th	-	4 Total Acts	12 noon – 6pm
		<i>(Jeff Seyfried, Gingerchild, Randy Cain, Greg Stuller)</i>	
October 11 th	-	Jeff J. Walker	6:00pm Start

Public Works – Steve Letavic for Wade Burrell

Work Completed September, 2012

- Weekly road checks including checking signs, storm water inlets, general road conditions, and for possible debris on roadways causing a hazard to the community.
- Mow in parks and general park maintenance. Clean up and mow the trail system around Sunset Park.
- Storm response and cleanup throughout township. Cut up downed trees, close flooded roads, clean up mud slides, and fix washouts.
- Complete patch and repair work on Foxianna Road between Rte. 230 and Geyers Church Roads.
- Complete patch and repair work on Locust Grove Road between Epler Road and Whitman Lane.
- Start patch and repair work on Brinser Road at the intersection of Brinser and Locust Grove Road.
- Re-grade blacktop in Sunset Park to allow water flow into catch basins. Pave small walkway along the concession stand in Sunset Park.
- Install 'trash rack' on a catch basin in a small water retention area along Steinruck Road to help the clogging and flooding issue.
- Start mowing and trimming trees along all roadsides in township with John Deere 6420 tractor and Tiger arm mower.
- Assist golf course personnel with aerating greens.
- Keep up with maintenance and service on all township equipment.

Work Scheduled for October, 2012

- Install and make ready all snow equipment for use. ie, snow plows, salt spreaders, and snow blowers.
- Patch and repair work on Brinser Road.
- Patch and repair work on Lauffer Road off of Iron Mine Road.
- Pipe replacement on Kennedy Road.
- Start tree trimming on necessary roads.

Solicitor's Report – Peter Henninger

Mr. Henninger asked the board if they were prepared to make a motion on the Conditional Use for the Verizon Cell Tower.

Mrs. Dale motioned to accept the Conditional Use as presented from Verizon for 598 Schoolhouse Road. Mr. Kopp called for a roll call vote: Anna Dale, yes; Bart Shellenhamer, yes; Mike Geyer, yes; Ron Kopp, yes. Motion approved.

Engineer - Andrew Kenworthy

OLSDS - Mr. Kenworthy reported that the OLSDS packet containing Q & A from the April public meeting has been provided to the Board members.

ARLE Grant Project– Still ongoing.

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Gaming Funds – Currently waiting for the opportunity to present request in front of the Gaming Board.

Iron Mine Road, 35 Roundtop Road, bid package is currently being put together.

EMA – Sam Naples

No Report.

New Business - None

Old Business – None

Executive Session - None

Mr. Shellenhamer motioned to adjourn at 7:37pm, Mr. Geyer seconded. Motion approved.