

Londonderry Township Board of Supervisors
Meeting Minutes
January 3, 2012

The Londonderry Township Board of Supervisors held their Re-Organizational meeting and Regular scheduled meeting on Monday, January 3, 2012, at the Municipal Building, 783 South Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Andy Doherty, Chairman
Ronald Kopp, Vice Chairman
Anna Dale, Member
Mike Geyer, Member
Bart Shellenhamer, Member
Steve Letavic, Township Manager
Beth Graham, Office Manager
Darrin Robinson, Code/Zoning Officer
Deana Corrigan, Treasurer
Andrew Kenworthy, Engineer

Absent: Mike Johnson, GC Manager; Peter Henninger, Solicitor

Salute the Flag

Citizen's Input – None

RE-ORGANIZATIONAL MEETING

Mrs. Dale called the Re-organizational meeting to order at 7:00 p.m., and asked for nominations for Temporary Chairman:

Temporary Chairman: Mr. Kopp motioned to nominate Andy Doherty as Temporary Chairman, Mr. Shellenhamer seconded the motion. Motion approved.

Chairman: Mr. Kopp motioned to nominate Andy Doherty as Chairman, Mrs. Dale seconded the motion. Motion approved.

Vice Chairman: Mr. Shellenhamer motioned to nominate Ron Kopp as Vice Chairman, Mrs. Dale seconded the motion. Motion approved.

Secretary: Mr. Shellenhamer motioned to nominate Steve Letavic as Secretary, Mrs. Dale seconded the motion. Motion approved.

Manager/Ass't. Treasurer: Mrs. Dale motioned to appoint Steve Letavic as Manager/Ass't. Treasurer, Mr. Geyer seconded the motion. Motion approved.

Treasurer/Ass't. Secretary: Mrs. Dale motioned to appoint Deana Corrigan as Treasurer/Ass't. Secretary, Mr. Shellenhamer seconded the motion. Motion approved.

Treasurers Bond Amount: Mrs. Dale motioned to set the Treasurers Bond amount at \$500,000.00, Mr. Kopp seconded. Motion approved.

Legal Counsel: Mr. Kopp motioned to appoint Jones & Henninger, as Legal Counsel, Mrs. Dale seconded the motion. Motion approved.

Auditors: Mr. Shellenhamer motioned to appoint Brown, Shultz, Sheridan & Fritz/ Jim Koontz as auditors, Mr. Kopp seconded. Motion approved.

Engineers: Mrs. Dale motioned to appoint HRG/Andrew Kenworthy as Township Engineer, Mr. Kopp seconded. Motion approved.

Vacancy Board Chairman: Mr. Shellenhamer motioned to appoint Mel Hershey as Vacancy Board Chairman, Mrs. Dale seconded. Motion approved.

Fire Marshal: Mr. Shellenhamer motioned to appoint the State Police as Fire Marshal, Mrs. Dale seconded. Motion approved.

Parks & Recreation Board: Mr. Kopp motioned to appoint Charles Yoder to the Park & Recreation with his term ending December 31, 2016, Mrs. Dale seconded. Motion approved.

Zoning Hearing Board: There is a vacancy due to Bart Shellenhamer moving to the Board of Supervisors. The term will end December 31, 2012. No action taken.

Zoning Hearing Board Solicitor: Mr. Shellenhamer motioned to recommend that the Zoning Hearing Board appoint John Davidson as Solicitor of the Zoning Hearing Board, Mrs. Dale seconded. Motion approved.

Code/Zoning Officer: Mrs. Dale motioned to appoint Darrin Robinson as Code/Zoning Officer, Mr. Kopp seconded. Motion approved.

Sewage Enforcement Officer: Mr. Shellenhamer motioned to appoint Robert Whitmore as SEO and HRG Engineering as the Alternate SEO, Mrs. Dale seconded. Motion approved.

Right-To-Know Officer: Mr. Kopp motioned to appoint Steve Letavic as the Right-To-Know-Officer and Beth Graham as the Ass't. Right-To-Know Officer, Mr. Geyer seconded. Motion approved.

Fire Police Officer: Mr. LeHew motioned to appoint Craig Cramer to the Londonderry Township Fire Police, Mr. Doherty seconded. Motion approved.

CAPCOG: Mrs. Dale motioned to appoint Bart Shellenhamer as the CAPCOG Representative and Steve Letavic as the Alternate CAPCOG Representative, Mr. Kopp seconded. Motion approved.

Communities That Care: Mr. Shellenhamer motioned to appoint Mike Geyer as the Communities That Care Representative, Mr. Kopp seconded. Motion approved.

Depositories: Mr. Kopp moved to approve Susquehanna Banks – General Fund and MidPenn Bank – Golf Course Fund as depositories for Londonderry Township, Mr. Shellenhamer seconded. Motion approved.

Holiday Schedule 2012: Mrs. Dale motioned to approve the 2012 Holiday Schedule as presented, Mr. Geyer seconded. Motion approved.

RESOLUTION 2012-1 Fee Schedule: Mrs. Dale motioned to adopt Resolution 2011-1 Fee Schedule, Mr. Geyer seconded. Motion approved.

RESOLUTION 2012-2 Mileage Reimbursement Rate: Mrs. Dale motioned to adopt Resolution 2012-2 Mileage Reimbursement Rate to reflect as dictated by the IRS, Mr. Shellenhamer seconded. Motion approved.

PSATS Participation & Voting Delegate: Mr. Kopp motioned to participate in PSATS with the Voting Delegate to be Mike Geyer, Mrs. Dale seconded. Motion approved.

Employees 2012 Wages: Mr. Kopp motioned to leave the wage rates at the 2011 amounts pending further review, Mrs. Dale seconded. Motion approved.

REGULAR MEETING

Approval of Minutes – December 5, 2011

Mrs. Dale motioned to approve the December 5, 2011 minutes as presented, Mr. Geyer seconded the motion. Motion approved.

Manager's Report – Steve Letavic

Mr. Letavic informed the board that he is working on several projects with John Kesler and Andrew Kenworthy and will have a report on these projects at the January Work Session.

Treasurer's Report – Deana Corrigan

Mrs. Corrigan requested approval to pay invoices in the amount of:

General Fund	\$47,089.50
Golf Course	\$9,474.84
Escrow	\$1580.27
Liquid Fuels	\$0.00

Mr. Shellenhamer motioned to approve payment of invoices as requested, Mr. Kopp seconded. Motion approved.

Zoning & Codes – Darrin Robinson

Living Hope Church – Time Extension

Mrs. Dale motioned to accept the Time Extension of April 8, 2012, Mr. Geyer seconded. Motion approved.

Lytle Farm – Time Extension

Mr. Shellenhamer motioned to accept the Time Extension of April 14, 2012, Mrs. Dale seconded. Motion approved.

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School Heights Village – Time Extension

Mrs. Dale motioned to accept the Time Extension of July 27, 2012, Mr. Shellenhamer seconded. Motion approved.

EMA – Sam Naples

NIMS will be updated this year. Hoping for a quiet year in EMA.

Public Works – John Kesler

Mr. Kesler welcomed new Supervisors and asked them to stop in at the Public Works building so that he can show them around.

Mr. Kopp informed Mr. Kesler of a tree that is in the Right-of-Way on Hertzler Road across from Marty Metzler's house. Mr. Kesler will notify PA DOT.

Golf Course – Steve Letavic for Mike Johnson

Superbowl Party is coming up in February – good time and great value.

New Business

None

Old Business

None

Mr. Doherty adjourned to Executive Session at 7:40pm. Executive Session ended at 8:14pm.

Mr. Kopp motioned to adjourn the Regular Meeting at 8:15pm, Mr. Shellenhamer seconded. Motion approved.