

LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
December 4, 2017
7:00 P.M.

The Londonderry Township Board of Supervisors held their regular meeting on Monday, December 4, 2017 at the Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania beginning at 7:00 p.m.

PRESENT: Ronald Kopp, Chairman
Mel Hershey, Vice Chairman
Anna Dale, Member
Michael Geyer, Member
Bart Shellenhamer, Member
Jeff Burkhart, Code/Zoning Officer
Andrew Kenworthy, Engineer
Steve Letavic, Township Manager/Secretary
Mark Stewart, Solicitor

ATTENDEES: Andy Brandt, Public Works
Tyler Erb – MS4
Gary Carlson
Robert Heueisen
Steve Wisniewski

Call to Order: 7:00 P.M.

Salute the Flag

State Police Report

A report was presented comparing the number of calls handled by the State Police in the Township to the number of calls handled in the other townships and municipalities under their jurisdiction. Out of the 2,013 calls they responded to from November 1 to December 1, 155 were in Londonderry Township. This averages out to about 7.7% of all the calls, which were predominately calls that are referred to as run-of-the-mill calls, meaning calls such as false alarms at businesses and homes, disabled motorists on 283, etc. Basically, the Township is a pretty safe community in which to live.

Citizen Input – None

Approval of Minutes – November 21, 2017

The November 21, 2017 work session minutes were revised to reflect the absence of Chairman Kopp. Moved by Shellenhamer, seconded by Dale the November 21, 2017 revised work session minutes be approved as presented. Motion carried.

Manager's Report – Steve Letavic

Mr. Letavic reported that the work session meeting held on Tuesday, November 21, 2017 was to authorize the hanging of the 2018 budget, which was a draft hanging.

Chairman Kopp questioned if anyone had come in to review the budget. It was noted that Ms. Debra Lehman of Etters came into the office on Thursday, November 29th, reviewed the budget and took pictures.

Treasurer's Report – Steve Letavic

The Manager requested approval to pay the following expenditures for the month of November:

GENERAL FUND	\$ 123,617.25
GOLF COURSE FUND	\$ 56,867.42
LIQUID FUELS	\$ 1,150.87
ESCROW	\$ -0-
LVFC	\$ -0-
DEBT SERVICE	\$ 12,813.78
TOTAL	\$ 194,449.32

Moved by Dale, seconded by Geyer the expenditures for November 2017 be approved. Motion carried.

The Manager informed the Board that an Executive Session will be held in order to discuss a legal matter.

Zoning/Codes – Jeff Burkhardt

Jeff requested the Board's signature on the Preliminary/Final Subdivision (Add-On) Plan for Jonathan D. Parmer at 4700 Ridge Road as presented and per action by the Board at the October 2, 2017 Board meeting to defer plan processing to Conewago Township. After signing by the Board and Planning Commission of Londonderry Township, the plan will be taken to Conewago Township for signature and plan recording.

As an informational item, the Zoning Hearing Board met on Monday, November 13, 2017 and the Planning Commission met on Monday, November 20, 2017. It is noted that the Board will be receiving some follow-up from the Planning Commission in future months with regard to potential ordinance changes. The changes will then be forwarded to the County Planning Commission for review and will then be advertised.

We are continuing to process right-to-know requests and appeals, which, with the exception of one that was partially granted and partially denied, have all been denied. Steve informed the Board that Jeff is the Assistant Right-to-Know Officer and acts on his behalf when he is unavailable.

Londonderry Township Board of Supervisors
Regular Meeting
December 4, 2017
Page Three

As an additional informational item, Tyler Erb, the MS4 coordinator, is taking a course to become a notary.

The Planning Commission will be meeting later this month to consider a lot add-on plan that was submitted for a lot on Cola Road. At this time, there is no meeting of the Zoning Hearing Board scheduled.

MS-4 Environmental Department – Tyler Erb

Environmental Education Grant – The grant was officially closed out and the money, totaling \$2,933.63, was sent out on November 29, 2017.

Inlet Protection Devices - Was informed of a delay on inlet protection devices. Should still receive the devices by the end of the year. I am still waiting to receive a specific date. We are also working with the Fire Company to help them with installing these devices at the Fire Station.

Farmers Meeting - Have been working with partners to set up a farmers meeting for late January/early February. The meeting will give local farmers a chance to talk with professionals about problems they are facing on their farms and how to make their practices more economically and environmentally friendly.

DCCD/DCNR Grant - Working with multiple partners to put together a grant application to install riparian buffers in Dauphin County. Currently, we are trying to work out who would be the best applicant and which grant is more feasible.

Public Works Report – Andy Brandt

Andy presented his report on work performed in November and scheduled work planned for December. He also informed the Board of the breakdown of the leaf vacuum. He is checking into the feasibility of having it repaired.

Golf Course and Bar & Grill - Mike Johnson

No report.

Engineer's Report – Andrew Kenworthy

Two things:

1. Gaming Grant Application - The gaming grant application meeting went well. As usual, decisions will be made in the February/March timeframe. This is for water line extension and rugby field clearing.
2. Swatara Creek Road Culvert Replacement – We are working through the utility coordination and right-of-way coordination permits. April is designated as the tentative bid date. However, if the

permits are received earlier, the bid date can be expedited. Gas and water lines must be identified and their locations verified.

Solicitor's Report - No report.

EMA Report - No report.

New Business

A resident of the Township questioned the payment of invoices from the Golf Course Fund. It was his understanding that the Golf Course was self-sufficient.

Chairman Kopp requested the Township Manager to explain the purpose of the Golf Course Fund.

Steve explained that the golf course was purchased from the Air Force years ago. Under the agreement with the Air Force, the area cannot be used for anything other than the golf course or open recreation space. The golf course is weather dependent, as is most golf courses in the northeast. When the weather is good, the course makes money. However, if the weather is poor, the course will lose money. The golf course has its own bank account and the payment of the invoices for the golf course comes out of that account. Over the years, the golf course has been used for events other than golf outings, such as fund raisers, weddings, birthday parties, the annual Stars & Stripes event, etc., which have generated additional income that has saved taxpayer money.

Old Business – None

Executive Session

Chairman Kopp recessed the Regular Meeting at 7:30 p.m. to discuss a legal matter.

Chairman Kopp reconvened the Regular Meeting at 8:30 p.m. and stated the next Board of Supervisors meeting will be the Re-Organizational Meeting required to be held on the first Monday of the New Year, but due to the holiday, the meeting will be on Tuesday, January 2, 2018.

Moved by Hershey, seconded by Shellenhamer, the meeting adjourn at 8:30 p.m.



Secretary