

Londonderry Township Board of Supervisors

Regular Meeting

April 6, 2015

7:00p.m.

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, April 6, 2015 at the Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Mike Geyer, Chairman
Bart Shellenhamer, Vice-Chairman
Ronald Kopp, Member
Anna Dale, Member
Mel Hershey, Member
Steve Letavic, Township Manager
Beth Graham, Office Manager
Jeff Burkhart, Codes/Zoning Officer
Mike Johnson, Golf Course Manager
Adam Weber, Public Works Director
Siah Pritchard, MS4 Coordinator
Allison Funk, MS4 Environmental Specialist
Andrew Kenworthy, Engineer
Mark Stewart, Solicitor

Salute the Flag

Citizens Input - None

Approval of Minutes

March 2, 2015 – There was discussion regarding Mel Hershey being absent at the March 2nd meeting and therefore not having been able to make the motion on the Cellco Partnership Reduction Request. The board will consider approval at the next board meeting after the questions have been resolved.

March 17, 2015 – Mr. Shellenhamer motioned to approve the minutes as presented, Mrs. Dale seconded. Motion approved.

Plaque Presentation – Richard Alwine – The board presented a plaque to Richard Alwine for his 22 years of dedicated service on the Planning Commission. Mr. Alwine opted to not be reappointed in January and to allow others in the community to serve. Richard was first appointed in January 1993 and has served consecutively for the past 22 years.

Manager's Report – Steve Letavic

Water Line Extension

Mr. Letavic informed the board that they have negotiated the extension of the water line to Red Bridge Road and are working with PA American to seek costs to extend it to the back of Lytles Property. Once they have the associated costs they will seek partners to defray the cost of installation.

Water and Sewer Service

Mr. Letavic briefed the board that he, Terry Kauffman and Mark Stewart have met with representatives from United Water and the Lytle farm development to explore the

possibility of extending water and sewer service to the Lytle tract and the 230 corridor. They are expecting feed -back from United Water by the end of April.

Sunset Stage

Mr. Letavic informed the board that the builder and saw mill operator met with Sam to select trees that will be used to build the stage at Sunset Bar & Grill.

HIA Timber Project

Mr. Letavic informed the board that representatives from Baker Associates marked the trees that need to be removed from the 40% glide slope of the airport. The township will be working with a forester to determine the best approach to accomplish this task.

Island Properties

Mr. Letavic informed the board that Mr. Kaslauskas, Mr. Burkhart and himself have been working with FEMA to design an approach to meet the compliance requirements that were outlined in the Community Action Report.

Hazard Mitigation Committee

Mr. Letavic informed the board that he is working as part of the Dauphin County Hazard Mitigation Committee to create a plan to address man-made and natural hazards that affect our area.

Submission of Gaming Grant Invoices

Mr. Letavic asked the board to recommend submission of the invoices to the Gaming Advisory Board for payment for the Swatara Creek Water Line.

Mr. Shellenhamer motioned to recommend submission of the invoices to the Gaming Advisory Board for payment for the Swatara Creek Road Water Line, Mrs. Dale seconded. Motion approved.

Treasurer's Report – Steve Letavic

Mr. Letavic and Chris Feese have closed 2014 and are almost finished through March 2015. Once completed, they will begin updating the 5 year plan and will bring it to the Finance Committee for review. Upon their review it will then be brought to the entire Board of Supervisors.

Zoning & Codes Report – Jeff Burkhart

Final Subdivision Plat – Ernest D. Retherford, 3641 Engle Road

Mr. Burkhart presented the plan for subdivision of the original tract of 89.5 ac. Into two pieces as part of the settlement of an estate. Lot #1 (zoned AG) will be 71.86 ac., and Lot #2 (zoned R-1) will be 17.63 ac.

Mrs. Dale motioned to approve the waiver of the Preliminary Plan, Highway Occupancy Permit, Scale of 1" equals 100', Floodplain, Access to Rte. 441, Mr. Shellenhamer seconded. Motion approved.

Mrs. Dale motioned to approve the deferment of trees, curbs & sidewalks, Mr. Hershey seconded. Motion approved.

Mr. Kopp motioned to defer the non-building exemption report and grant permission to Steve Letavic to sign the report, Mrs. Dale seconded. Motion approved.

Mr. Shellenhamer motioned to approve the plan, Mr. Hershey seconded. Motion approved.

Final Land Development Plan – Matincheck Associates, 2912 River Road

Mr. Burkhart presented the proposed land development plan regarding the construction of storage buildings and related storm water detention basin facility on the 4.786 ac. tract.

Mr. Shellenhamer motioned to approve the waivers of the Preliminary Plan Submission, Mrs. Dale seconded. Motion approved.

Mr. Shellenhamer motioned to approve the deferment of the shade trees, curbs & sidewalks, Mrs. Dale seconded. Motion approved.

Mrs. Dale motioned to approve the plan contingent on housekeeping items being completed, Mr. Hershey seconded. Motion approved.

MS4 Report – Siah Pritchard & Allison Funk

MS4 Update

Mr. Pritchard and Ms. Funk provided a progress report on items that were accomplished since the meeting on March 02, 2015 which included an update on the PA American Water Environmental Grant, information regarding the public education and outreach efforts that have occurred and are planned, and they shared a map of the inlets located at the Public Works and Golf Course maintenance facilities.

MCM 1-6 Adoption

Mr. Shellenhamer motioned to adopt Minimum Control Measures #1 – 6 as township policy as it relates to MS4, Mr. Hershey seconded. Motion approved.

Public Works Report – Adam Weber

Mr. Weber presented a report on work done in the month of March, including snow removal and informed the board of the work planned for the month of April.

Golf Course Report - Mike Johnson

Mr. Johnson presented a report for the month of March and what is coming up in the month of April.

Engineer's Report – Andrew Kenworthy

Hazard Mitigation Grant – Will be closing the grant this quarter for the homes demolished along Swatara Creek Road.

Dauphin County Infrastructure Bank (DCIB) – Three bridges are on schedule for April or May bid.

Storm Pipe Repair - Bids will be out in April.

ACT 537 – Still with PaDEP, they have 120 days (July 3, 2015) to let us know if it has been accepted.

Dirt, Gravel & Low Volume Roads Grant – Submitted two applications for two pipe projects but it appears we may only receive one (N. Geyers Church Road) of the two grants.

Solicitor's Report – Mark Stewart

No Report.

EMA Report

Mr. Hershey reported for Mr. Gilbert that the TMI Drill will take place on April 14th. When Mr. Gilbert receives the call that the drill has begun he will notify the board.

New Business

Mr. Hershey thanked everyone for their support through his mother's passing.

Old Business

None

Executive Session

Mr. Geyer adjourned to an Executive Session for a personnel matter at 8:30am.

Mr. Geyer reconvened the regular meeting at 8:45pm.

Mrs. Dale motioned to adjourn the regular meeting at 8:45pm, Mr. Hershey seconded. Motion approved.