

LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS

**Regular Meeting
September 7, 2021
7:00 P.M.**

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Tuesday, Tuesday, September 7, 2021 at the Londonderry Township Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Call to Order: Board Chair, Mr. Shellenhamer called the Board of Supervisors Meeting to order at 7:00 p.m.

Attendance Role Call: Bart Shellenhamer, Chair
Ron Kopp, Vice-Chair
Anna Dale, Member
Mel Hershey, Member
Mike Geyer, Member

Present: Terry Kaufman, Acting Township Manager
Jeff Burkhart, Codes/Zoning Officer
Andy Brandt, Public Works Director
Monique Dykman, MS-4 Coordinator

Andrew Kenworthy, Engineer
Mark Stewart, Solicitor

Attendees: See attached list for Residents/Guests in attendance

REGULAR MEETING:

Citizens Input: None

Approval of Minutes: August 17, 2021 Public Hearing and Board of Supervisors Work Session

Ms. Dale made the motion to approve the August 17, 2021 Public Hearing and Board of Supervisors Work Session. The motion was seconded by Mr. Hershey.

Call for Discussion: None.

All in favor. Minutes were approved.

Manager's Report – Terry Kaufman, Acting Township Manager

Mr. Kauffman commended the efforts of the Public Works Department for the work they did through the storm events of the last couple of days which has turned into a couple of weeks.

Mr. Kauffman extended special thanks to the Township Finance Director and Lisa Walsh of HRG for their assistance in procuring \$30,000 in grant funding for the Township, and for the Finance Director's research which will enable the Township to begin to receive an additional \$150,000 from the DCNR Going Greener grant.

Treasurer's Report – Terry Kaufman, Acting Township Manager

Mr. Kaufman presented to the Board a request for approval to pay the bills as submitted.

Payment of Invoices:

FUND	Checks written in August 2021 for Supervisor approval
General Fund	\$ 169,492.43
ME2 Fund	\$ 0.00
Capital Projects Fund	\$ 0.00
PennVest Fund	\$ 35,402.18
Golf Course	\$ 78,726.21
LVFC	\$ 0.00
Debt Services	\$ 25,244.49
Liquid Fuels	\$ 119,202.15
Escrow	\$ 56,117.72
Total by when written	\$ 484,185.18

Ms. Dale motioned to approve the August bills. Mr. Geyer seconded the motion.

Call for Discussion: Mr. Geyer abstained from voting.

All in favor. Motion carried.

Zoning/Codes – Jeff Burkhart, Zoning/Codes

Core5 Updated Date of Plan Review Motion

Mr. Burkhart presented a motion for the Board to approve or deny an updated date of plan review/approval which has been requested to acknowledge the previous conditional approval of the Preliminary/Final Land Development Plan for Core5 Industrial Partners (School Heights site).

Mr. Burkhart presented the Board with an updated date of plan review/approval which has been requested to acknowledge the previous conditional approval of the Preliminary/Final

Land Development Plan for Core5 Industrial Partners (School Heights site) by the Board at their Work Session meeting held on November 19, 2019. Conditions of approval now having been addressed, the plan is ready for recording with the Dauphin County Recorder of Deeds. As the original approval was granted more than 90 days ago, the Recorder of Deeds requests an updated date of certification from the Board of Supervisors for this plan approval prior to recording of same.

Mr. Hershey presented the motion which was seconded by Mr. Kopp.

Call for Discussion: None

All in favor. Motion carried.

In conclusion, Mr. Hershey requested that Mr. Burkhart review all of the Township's Fee Schedules to make recommendations for the upcoming budget process.

Resolution 2021-17 – Amend the Township Fee Schedule for Non-Residential Permits

Mr. Burkhart asked the board to approve or deny Resolution 2021-17 which seeks to amend the Township Fee Schedule to include permit applications classified as Non-Residential. Mr. Burkhart explained that approval of this motion would allow the Township to better align with surrounding communities and that the fee would be based on a certain amount per thousands of dollars of construction costs.

Call for Discussion: Mr. Geyer raised a question about the number of large non-residential permits previously submitted. Mr. Burkhart stated that there have not been any large Non-Residential permit applications. Ms. Dale asked if this motion would distinguish between the various sized projects. Mr. Burkhart said that these designations might occur in the future.

Mr. Kopp motioned to approve Resolution 2021-17 to amend the Township Fee Schedule to include permit applications classified as Non-Residential. The motion was seconded by Ms. Dale.

Call for Discussion: None

All in favor. Motion carried.

Resident request requesting relief of the pumper/hauler requirements of the Township OLSDS regulations.

Mr. Burkhart presented a letter submitted by a resident, Jason Dunkleberger of 2718 Hillside Rd. requesting an exemption/relief of the pumper/hauler requirements of the Township OLSDS regulations. Mr. Dunkleberger, who attended the meeting, provided an overview of his request. Mr. Hershey remarked that the request was based on Mr. Dunkleberger having replaced the entire tank around the time of the OLSDS cycle, and that the work was then signed off by the Township SEO. Mr. Geyer reminded the Board that they were able to

review each request individually where there are unique factors associated with an exemption request.

Mr. Hershey made the motion to grant Mr. Dunkleberger's request for an exemption from penalties associated with the OLSDS deadline, with the understanding that Mr. Dunkleberger follows the next OLSDS cycle. Mr. Geyer seconded the motion.

Call for Discussion: None

All in favor. Motion carried.

MS-4 Environmental Department – Monique Dykman

Progress Report for Environmental MS4 Department August

- Submitted Annual Report to HRG
- Continued to work on NFWF Paperwork, and learn NFWF reporting systems.
- Met with Lancaster Conservancy on Schmidt property to discuss future partnerships and restoration plans.
- Assisted with Londonderry Estates Sewer meetings and Codes and Zoning Department FEMA Island Inspections.
- Planning Fall pipe/outfall inspections with Public Works. After inspections are complete, we will hire a vacuum truck to clean all pipes identified as clogged.

In addition, Ms. Dykman informed the Board that even with the huge amount of rainfall from Hurricane Ida, the Swatara Creek buffers fared well.

She also reported that she will be meeting with the PA. Department of Environmental Protection for an Annual Educational Audit on September 13.

Public Works Report – Andy Brandt

Progress Report for Public Works Department 07-09 to 08-20-2021

- Weekly: truck & equipment pm checks
- Mow Braeburn Park, Sunset Park, Swatara Creek Rd properties, Firehouse
- Toolbox Safety Talks
- Inserted 25' of 18" SLCPP through 24" CMP on N Hertzler Rd
- Met w/ rep from composting toilet company to learn how to maintain toilet
- Took trucks for state inspections
- Fabricated hand rail for bench on new walking trail
- ECI: hooked generator to traffic signal on Vine St @ Rutter's due to electrical issue
- Worked w/Shull's Tree Service to remove trees on Foxianna Rd

- Traffic control for oil & chip
- Jeff worked on golf course w/mini hoe
- Installed keyboard tray under desk and bulletin board on outside wall @ Twp. office
- 1 man rode w/ Erlich to spray weeds along roads
- Pushed up soil that Penn DOT dumped below driving range
- Roadside mowing
- Replaced 2 leaking hydraulic hoses on tractor
- Andy met w/contractor & HRG to check Swatara Creek Rd for any punch list items
- Sprayed weeds in Sunset Park
- Cut weeds around street signs
- Matt worked w/Martin Paving to sweep excess stones from oil & chipped roads
- Removed downed trees from roads due to storms
- Crew attended pipe lining demo
- Started to assemble gabion baskets for Foxianna Rd project
- Serviced trucks 1 & 2
- Replaced light on salt shed
- Sand Hill Rd @ Round Top Rd:
We have received several reports of vehicles running the STOP sign on Sand Hill Rd @ Round Top Rd. There is a STOP AHEAD sign on Sand Hill Rd before Round Top Rd, which for some reason, drivers were not seeing. There were trees blocking the STOP sign, from a distance. We removed the trees, placed reflective strips on the sign posts and installed flashing lights on the tops of the sign posts, which will stay for 30 days. Since Sand Hill Rd was oil & chipped this year, I will wait until next year and place STOP AHEAD & STOP emblems on the road, which hopefully will help with alerting drivers of the intersection.

Monthly Planner

- Weekly truck & equipment checks, mowing
- Bi-weekly road checks
- Paving repairs on Brinser Rd & pot hole repairs
- Grade swale on S Geyers Church Rd @ E Harrisburg Pk.

Hurricane Ida Updates.

- After the extensive rains cause by Hurricane Ida, Mr. Brandt found a hole where a pipe crosses over Walnut Lane and Steinruck Road. He is investigating the best solution to this issue.
- Several roads in the Township flooded.

- Mr. Kauffman reported during the Hurricane discussion that he is working with Les Gilbert to apply for Dauphin County Emergency Management funds, in addition to possible funds available from FEMA and PEMA.

Golf Course and Bar & Grill Report - Sam Risteff – None

Engineer's Report – Andrew Kenworthy

Rt. 230 Sewer Extension Meetings

Mr. Kenworthy reviewed both Rt. 230 Sewer Extension Residents meeting held on September 1 and 2, 2021 which provided those in attendance and by Zoom an overview of the status of the project and associated requirements. Mr. Kopp asked for clarification on the mandatory hook-up requirements of 150 feet. Mr. Hershey asked if any additional data has been collected for those residents outside the 150 feet who choose not to hook-up. Mr. Kenworthy confirmed that HRG is still collecting data on the issue.

Mr. Kauffman asked the Board to table these and similar questions for at least 30 days because he and Mr. Kenworthy are working with the Contractor and DTMA to explore possible solutions.

Sunset Park Path Update

Addressing the ongoing issues with the path at Sunset Park, Mr. Kenworthy apprised the Board that he and Mr. Kauffman are trying to work in good faith with the contractors to address remedial issues.

Londonderry Estates Sewer Project

Mr. Kenworthy informed the Board that the contractor is starting with submittals. There are slight concerns with current and future supply issues. Mr. Kenworthy will continue to update the Board as the project progresses. The project is scheduled to start on October 11, 2021.

Laufer Road Bridge Update

Mr. Kenworthy informed the Board there has been a slight pause on the work in the Laufer Road Bridge project due to the excessive rain, however, work will resume shortly.

Swatara Creek Road Gaming Grant Submission

Mr. Kenworthy has submitted a request of \$150,000 Gaming Grant on behalf of the Township. Similar to previous years, award winners will be announced in 2022.

Solicitor's Report – Mark Stewart -- None

EMA Report – Les Gilbert, EMA Director /Mel Hershey

In Mr. Gilbert's absence, Mr. Hershey reported that the EMA is in the process of working to provide the Public Works Department with a generator in the event of emergencies.

Citizen's Input: None

New Business:

Chairman Shellenhamer introduced Dan Bost, the District Director for Senator Christopher Gebhard. Mr. Bost attended the meeting to learn more about the issues facing the Township and Residents. He urged all to feel free to contact him if Senator's Gebhard could offer any assistance.

Appointment of Robert Pistor to fill the vacancy on the Planning Commission.

Mr. Kauffman presented a motion to the Board of Supervisors to approve or deny the appointment of Robert Pistor to fill the vacancy on the Londonderry Township Planning Commission replacing Bruce Grossman, who resigned. Mr. Hershey presented the motion which was seconded by Mr. Kopp.

Call for Discussion: None

All in favor. Motion carried.

Mr. Shellenhamer thanked Mr. Pistor for his willingness to serve on the Planning Commission.

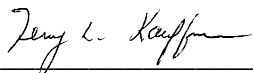
Zoning Hearing Board Vacancy.

The Board discussed the vacancy on the Zoning Hearing Board. They will contact possible candidates and re-visit this in the future.

In addition, the Board will discuss the appointment of alternate members for the Planning Commission and the Zoning Hearing Board.

Executive Session -- None

Adjournment -- Mr. Hershey motioned to adjourn. Seconded by Ms. Dale. All in favor. Meeting adjourned at 8:07 p.m.



Terry Kauffman, Acting Secretary/fr