

**Londonderry Township Board of Supervisors  
PUBLIC HEARING AND REGULAR MEETING MINUTES**

**May 6, 2024**

**7:00 P.M.**

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*As a courtesy to everyone, please turn off all cell phones and/or pagers, or adjust these or similar devices so that others cannot hear them. Calls received during a meeting, if answered, should be taken outside of the meeting room. Thank you.*

**Call to Order:** Board Chairman, Mr. Shellenhamer, called the Public Hearing to order at 7:00p.m.

**Salute the Flag**

**PUBLIC HEARING**

Chairman Shellenhamer turned the Public Hearing portion of the agenda over to Township Solicitor James Diamond who stated that the purpose of the Public Hearing was to present an ordinance to revise the zoning from R-2 Residential to C-2 Commercial for a small tract of land owned by DTMA located adjacent to traffic route SR 230 containing a sewage pumping station.

Chairman Shellenhamer closed the Public Hearing at 7:30 pm.

NOTE: Public comments are attached to the minutes as a separate handout.

**REGULAR MEETING**

**Call to Order:** Board Chair, Mr. Shellenhamer, reconvened the Board of Supervisors Regular Meeting at 7:32 pm.

**Roll Call / Attendance - Members Present**

Bart Shellenhamer, Chair
Ron Kopp Vice-Chair
Mike Geyer, Secretary/Treasurer
Anna Dale, Member
Mel Hershey, Member

**Present:**

- David Blechertas, Township Manager
- Duane Brady, Codes/Zoning Officer
- Jim Diamond, Esq., Solicitor
- Mike Wood, P.E., Engineer
- Ed Kazlauskas, Codes
- Andy Brandt
- Sam Risteff
- Monique Dykman

**Attendees:** See attached list for Residents / Guests in attendance.

**Citizens Input – None**

**Report on Executive Sessions** no session held

**Approval of Minutes**

April 17, 2024 Board of Supervisors Work Session Meeting minutes.

Chairman Shellenhamer asked for a motion to approve the April 17, 2024 Board of Supervisors Work Session Meeting minutes.

**Motion** by Supervisor Dale, seconded by Supervisor Kopp.

**Discussion:** none

**Call for vote:** all in favor signify by saying aye opposed none  
Motion approved unanimously

**Manager's Report – David Blechertas**

This is a request to approve Ordinance 2024-05, altering the Zoning Ordinance, Chapter 27 and the Zoning Map to re-zone a portion of land held on record by Derry Township Municipal Authority changing from R2 to C2 for the purpose of maintaining the sewer pumping station located along traffic route 230 as discussed during the public hearing.

Chair: Shellenhamer

Is there a motion to approve Ordinance 2024-05 to re-zone that portion of land owned by the Derry Township Municipal Authority, further identified as tax parcel 34-009-048-000-0000, located adjacent to traffic route 230 from residential R-2 to commercial shopping center C-2.

**Motion** by Supervisor Geyer seconded by Supervisor Hershey

**Discussion:** none

**Call for vote:** all in favor signify by saying aye opposed: Supervisor Dale  
Motion approved 4 to 1

Solicitor Jim Diamond suggested the Board may want to make a motion to direct the Township Engineer to revise the zoning map.

Chair: Shellenhamer

Is there a motion to direct the Township Engineer to revise the zoning map to reflect a change from residential R-2 to Commercial Shopping Center C-2 for that parcel of land further identified as tax parcel 34-009-048-000-0000.

**Motion** by Supervisor Dale seconded by Supervisor Kopp

**Discussion:** none

**Call for vote:** all those in favor signify by saying aye, opposed none  
Motion approved unanimously

Solicitor Diamond noted as a reminder that a signed and certified copy of the Ordinance must be sent to Dauphin County within thirty (30) days.

The second item is a request for approval of regular full time employment status for Duane Brady effective May 15, 2024 and David Blechertas effective May 22, 2024 upon successful completion of their probationary period.

Chair: Shellenhamer

Is there a motion to approve regular full time employment status for Duane Brady effective May 15, 2024 and David Blechertas effective May 22, 2024 respectively.

**Motion** by Supervisor Kopp seconded by Supervisor Dale

**Discussion:** none

**Call for vote:** all those in favor signify by saying aye, opposed none  
Motion approved unanimously

The third item is a request for approval to remove Paxtang Fire Company No. 1 from the Fire Deployment Plan commonly referred to as the Box Card system which lists the companies assigned to respond to a fire.

Solicitor Diamond explained there is a dispute between the Paxtang Fire Company and the Borough since the Borough no longer recognizes the Fire Company as their Fire Department. The Borough and Fire Company are in litigation and the Borough has begun notifying every Municipality that if the Paxtang Fire Company comes in to provide services to their area the Borough may be seeking an indemnification and contribution and they're alerting the Municipalities that they should remove the Paxtang Fire Company from their Fire Deployment Plan commonly referred to as the Box Card System.

Supervisor Kopp raised the question regarding the Township's liability and whether or not the Board should also remove Paxtang Fire Company from the Township's Fire Deployment Plan.

Solicitor Diamond noted unfortunately that the Township could be at risk that someone could claim monies unless the Board removes Paxtang Fire Company from their Fire Deployment Plan.

Chairman Shellenhamer noted that this action is a merely a formality since Paxtang Fire Company has already been removed from the Township's Fire Deployment Plan similar to actions taken by other Municipalities.

Chair: Shellenhamer asked for a motion to remove the Paxtang Fire Company from Londonderry's Fire Deployment Plan.

**Motion** by Supervisor Hershey seconded by Supervisor Dale

**Discussion:** none

**Call for vote:** all those in favor signify by saying aye, opposed none  
Motion approved unanimously

The fourth item is a discussion item regarding a possible new Township Logo a copy of which is in the packet that can be used as a reference and is being presented to determine if there is any interest in exploring the concept any further.

After some discussion the Board concurred that the idea of a type of branding for the Township is worthwhile exploring and directed the Manager to explore some additional ideas and concepts.

The fifth item on the agenda is a request for approval of PennDOT M-950AA form to authorize the Tolani Land Development Plan to submit for a Highway Occupancy Permit in conjunction with the Land Development Plan the Board approved on April 17, 2024. Basically this is an additional requirement as part of the HOP application process that requires the M-950AA form to be submitted with the plan.

Supervisor Dale questioned whether or not this form may change the design as previously approved by the Board.

Manager Blechertas noted this form would not change the design as approved by the Board on April 17, 2024.

Supervisor Kopp observed that this form appears to be a formality that assures that the Board is aware of what is happening.

Manager Blechertas reaffirmed Supervisor Kopp's observation and noted this a form that PennDOT requests to assure that Supervisors are aware of what is being approved.

Chair: Shellenhamer asked for a motion to authorize the Township Manager to be the signatory on PennDOT form M-950AA related to the Tolani Land Development Plan as approved by the Board on April 17, 2024.

**Motion** by Supervisor Dale seconded by Supervisor Kopp

**Discussion:** none

**Call for vote:** all those in favor signify by saying aye, opposed - none  
Motion approved unanimously

The sixth item on the agenda is a request to accept the letter of resignation from Frances Reh effective March 8, 2024.

Chair: Shellenhamer asked for a motion to accept the resignation of Frances Reh.

**Motion** by Supervisor Geyer seconded by Supervisor Hershey

**Discussion:** Supervisor Kopp recommended a note of gratitude from the Board be included.

**Call for vote:** all those in favor signify by saying aye, opposed none  
Motion approved unanimously

Next on the agenda is a request for approval for the Londonderry Township Fire Police to participate in the May 11, 2024 Hunger Run in conjunction with the Hummelstown Fire Police.

Supervisor Kopp asked if the Fire Police were looking for approval to participate in the Hunger Run event taking place in Hummelstown

Manager Blechertas indicated that was correct and as a reminder to the Board as discussed last month these requests for approval will be brought before the Board for protection of the fire police officers under workers' compensation.

Chair: Shellenhamer asked for a motion to authorize the Londonderry Fire/Police to participate in the Hunger Run May 11, 2024 to be held in Hummelstown.

**Motion** by Supervisor Kopp seconded by Supervisor Hershey

**Discussion: none**

**Call for vote:** all those in favor signify by saying aye, opposed none  
Motion approved unanimously

**Treasurer's Report** – David Blechertas

There is a copy of the open purchase orders in the attached packet for your approval. Are there any questions?

	Open Purchase Orders
General Fund	\$ 85,822.48
Escrow Fund	4,889.50
Golf Course Fund	28,152.11
Debt Service Fund	16,959.99
ME2 Fund	<u>9,000.00</u>
Grand Total	<u>\$144,824.08</u>

Chair: Shellenhamer asked for a motion to authorize payment of the open purchase orders.

**Motion** by Supervisor Hershey seconded by Supervisor Geyer

**Discussion:** none

**Call for vote:** all those in favor signify by saying aye, opposed none  
Motion approved unanimously

### **Codes and Zoning** Duane Brady

- The Code office has processed approximately 50 permits so far for the year with a slight increase during the past two weeks.
- We continue to work on complaints and violations
- There are some meetings scheduled with property owners for the rental program
- Information regarding the rental program has been posted on the website
- There are two Zoning Hearing Board meetings scheduled for May 13
- Planning Commission and Zoning Hearing Board members took part in a half day training with Tri-County Regional Planning on April 30, 2024
- Work on the Comp plan has resumed and we are meeting monthly prior to the regular meeting of the Planning Commission.
- No new ordinances are pending at this point in time
- Attended a training session of the Association of Zoning Officers at the PSATS Conference
- Scheduled to attend a Certified Floodplain Manager prep course in June held at PEMA headquarters.
- Continuing to follow-up with FEMA to bring closure to the CAV report

### Discussion Item:

The Board was presented with a proposal to appoint a sole third-party codes inspection agency to serve Londonderry Township. The Board requested additional time to review the amount of material included in the packets related to the designation of a sole third-party inspection agency and tabled the discussion.

### **MS-4 Environmental Department Report** Monique Dykman

#### Progress Report for Environmental MS-4 Department May

- Organized Tri County Conewago Creek Association Earth Day event with 80-100 attendees, 8 partner booths and food truck. See pictures on Township Facebook page.
- In April a C2P2 DCNR Grant was submitted for two small playgrounds at Sunset Park.
- Susquehanna Greenway Partnership Grant received for \$3,050 for 5k expenses and rain barrel workshop with DCCD.

- Awarded SRBC CU grant for \$350,000 towards Phase 4 of Conewago Restoration for engineering and construction, a total of \$1,050,000. Now working on RFP for design work.
- Hosted PROS Open House at Sunset Golf Course; PROS Survey has over 65 submissions, and will be open for another 2 weeks.
- Planning Conewago Bioblitz. See flyer below. Seeking volunteers!
- Annual MS4 Training.
- See pictures of Conewago Creek flooding from early April.

A Bioblitz at the Conewago Restoration project is scheduled for June 9<sup>th</sup>. It is an all day event working with various organizations who have experts to assist in identifying birds, trees, plants, herps and owls throughout the day until late evening. Registration will be facilitated online, with advertisements on our Facebook and website. We have reached out to the elementary school, boy scouts, etc. Children are welcome to join, with a supervising adult.

Supervisor Kopp asked if there are any specific species of birds, pheasants, owls or types of trees that are being studied.

Monique noted that the goal is to complete the bioblitz restoration and conduct a study that will document the results for future reference.

Supervisor Kopp noted this appears to be creating a baseline.

Monique noted that since the bioblitz had not been completed before the restoration the goal now is to complete the restoration to better understand the native planting, the improved wetlands, the meadow plants and to measure how they allow for population growth or changes.

Supervisor Hershey noted some significant changes to the Conewago Creek have been observed such as the growth of moss and other natural features. It is anticipated additional improvements will occur once the two mobile home parks are connected to the public sewer system.

Monique further noted that in addition to the data collected that day, there will be macro studies, fish surveys and a study of the mammals as well that will help create a complete picture. Additionally there are years of water quality data, years of macro data, years of fish stocking data that will be used to analyze the results of the restoration and improved water quality.

Supervisor Kopp asked if this bioblitz will include studies of nocturnal animals.

Monique noted a full bioblitz would require a 24 hours setting and would be expanded to include foxes, coyotes and other nocturnal animals; however, the scope of this bioblitz is limited at this time.

Supervisor Hershey asked Manager Blechertas to discuss the status of the water quality pollution reduction credits earned through DEP's Water Resource Enhancement Program 'WREP'.

Manager Blechertas stated that he and Monique met with Steve Deck from Tri-County Planning and some members of DEP's Water Resource Enhancement Program 'WREP' to discuss a couple of concepts.

First was a discussion of the possible bid award for the five years of maintenance and monitoring at the Conewago Creek Phase 1-3 project with 'WREP' agreeing that they are the responsible financial party for that monitoring. 'WREP' also expressed an interest in purchasing additional pollution reduction credits from the Township that are still outstanding from the Conewago Creek Phase 1-3 project.

In terms of background information, the Conewago Creek Phases 1, 2 & 3 was large enough to generate sufficient pollution reduction credits to satisfy Londonderry Township's permit requirements as well as all other partners credit requirements with enough pollution reduction credits still outstanding that are reserved for future use.

Taking into consideration Londonderry Township's future pollution reduction credit needs there are enough excess credits to allow Londonderry Township to explore other uses by working with WREP to look for new partners throughout Dauphin County which presents a potential revenue source for the Township.

MS-4 Stormwater presentation made to the Board of Supervisors

**Public Works Report**     Andy Brandt

**Progress Report for Public Works Department 03-4 to 04-20-2024**

- Weekly: truck & equipment pm checks; Toolbox Safety Talks; Andy met w/Dave for weekly progress meetings
- Bi-weekly: road checks
- Monthly: 1 man to read water meters on the River Rd water system
- Weekly: mow Township properties
- Completed removing & storing snow fence
- Repaired storm pipe on Lark St
- Cold patched pot holes
- Hauled brush & weds from compost yard to dump
- Picked up mower from Deere Country



- Replaced street signs
- Repaired yards damaged during snow plowing
- Removed & stored salt gear from trucks
- 1 man worked in Conewago Township, 1 day
- Placed silt sock around topsoil pile on Hoffer Rd
- Closed & opened roads during flooding events
- Hauled mulch from Zeager's to golf course
- Placed & leveled material in Bocce Ball courts
- Excavated ends of box culverts on Gingrich Rd & Zion Rd to check depth of concrete from deck replacement
- Performed gutter cleaning on various Township roads
- Removed downed tree from Foxianna Rd
- Replaced weight limit signs on Gingrich Rd & Zion Rd that were removed by someone unknown

#### **Monthly Planner**

- Weekly: truck & equipment pm checks; Toolbox Safety Talks; Andy meet w/Dave for weekly progress meetings
- Bi-weekly: road checks
- Monthly: 1 man to read water meters on the River Rd water system
- Gutter cleaning
- Work in parks

The first item is a request to purchase #2A stone at a cost of \$10.95 per ton for a total of \$ 2518.50 from Byler Quarries and #57 stone at a cost of \$16.75 a ton for a total of \$418.75 from Pennsy Supply.

The Township uses CAPCOG for the pricing of materials and this year's low bid for #2A stone was New Enterprise Stone and Lime out of Mechanicsburg at a price of \$9.50 per ton however, their quarry is approximately a 2 hour / 88 miles round trip adding significantly to the cost of purchase. The next lowest price was Byler Quarries located locally at N. Union St. Middletown a (30 min / 14 miles round trip). Based on this analysis it is recommended the Board approve this request to purchase #2A stone from Byler Quarries at \$10.95 per ton.

Same situation is for the purchase of #57 stone or as we called it the old days #2B stone. New Enterprise again was low bid at \$15.90 per ton which is a 2 hour / 88 mile round trip and the next bid was Pennsy Supply at \$16.75 per ton located on N. Union St. So I'm asking the board to approve the purchase of #57 stone at a cost \$16.75 from Pennsy Supply.

Chair: Shellenhamer asked for a motion to authorize the purchase of #2A stone at a cost of \$10.95 per ton for a total cost of \$2,518.50 from Byler Quarries and #57 stone at a cost of \$16.75 per ton for a total cost of \$418.75 from Pennsy Supply.

**Motion** by Supervisor Hershey seconded by Supervisor Dale

**Discussion:** none

**Call for vote:** all those in favor signify by saying aye, opposed none  
Motion approved unanimously

The second request is to approve the purchase of 63,318 lineal feet of 4-inch double line painted yellow paint and beads at a cost of \$0.172/ L.F. for a total of \$10,890.69 and 39,296 Lineal feet of 4-inch Single line painted white with paint and beads at a contract review cost of \$0.084/ L.F. = \$3,300.86 for a total of \$14,191.55 from D. E. Gemmill.

Chair: Shellenhamer asked for a motion to authorize the purchase of 63,318 lineal feet of 4-inch double line painted yellow paint and beads at a cost of \$0.172/ L.F. for a total of \$10,890.69 and 39,296 Lineal feet of 4-inch single line painted white with paint and beads at a contract cost of \$0.084/ L.F. = \$3,300.86 for a total of \$14,191.55 from D. E. Gemmill.

**Motion** by Supervisor Kopp seconded by Supervisor Dale

**Discussion:** none

**Call for vote:** all those in favor signify by saying aye, opposed none  
Motion approved unanimously

The third request is to approve the purchase of replacement parts for the Sunset Park playground from George Ely Associates at a cost of \$4,050.34

Chair: Shellenhamer asked for a motion to approve the purchase of replacement parts for the Sunset Park playground from George Ely Associates at a cost of \$4,050.34.

**Motion** by Supervisor Kopp seconded by Supervisor Dale

**Discussion:** none

**Call for vote:** all those in favor signify by saying aye, opposed none  
Motion approved unanimously

Next is a request for approval to remove 5 Ash trees in Sunset Park by Shull's Tree Service at a cost of \$6,384.00 which was the lowest of three bids.

Chair: Shellenhamer asked for a motion to remove 5 ash trees from Sunset Park by Shull's Tree Service at a cost of \$6,384.00.

**Motion** by Supervisor Dale seconded by Supervisor Geyer

**Discussion:** none

**Call for vote:** all those in favor signify by saying aye, Supervisor Shellenhamer abstain  
Motion approved 4 to 1

The last request is approval of a contract for vegetation control in Sunset Park and Braeburn Park and also involves some spraying along the wall on the golf course by Ehrlich for a cost of \$9,479.81 since they were the lowest bidder of three quotes.

Chair: Shellenhamer asked for a motion to approve a vegetation control contract with Ehrlich at a cost of \$9,479.81 for Sunset and Braeburn Parks as well as some spraying along the wall on the golf course.

**Motion** by Supervisor Dale seconded by Supervisor Kopp

**Discussion:** none

**Call for vote:** all those in favor signify by saying aye, opposed none  
Motion approved unanimously

Golf Course Report - Sam Risteff

Before I submit the report, there is a request to approve three new seasonal hires this season, Greg Patton, Bob York and Dave Zimmerman for the positions of pro shop, ranger/starter, golf course mechanic/maintenance.

Manager Blechertas stated there was a discussion with Finance Director Brian Marchuck regarding the budget and it was concluded that the budget will support these hires.

Chair: Shellenhamer asked for a motion to approve the hiring of three seasonal employees to fill the positions of pro shop, ranger/starter and golf course mechanic/maintenance.

**Motion** by Supervisor Kopp seconded by Supervisor Dale

**Discussion:** none

**Call for vote:** all those in favor signify by saying aye, opposed none  
Motion approved unanimously

For the April report the numbers were not bad considering the amount of rain. The pro shop earned \$116,055.24, the grill room earned \$29,081.66 for a monthly total of \$145,136.90 compared to last year's April of \$149,433.79 resulting in a minus variance of \$4,296.00.

The year to date total is \$264,821.98 compared to last year with a total of \$253,825.86 resulting in an increase of \$10,996.12 for this year. The number of total rounds for this year stands at 5,529 compared to last year which was a total of 5,566. The course is

hosting 8 outings this month, all returning outings from last season. The golf league officially started in April with ten leagues signed for the season.

Tyler is organizing menus that will serve the golf league nights, the regular golfers, and entertainment night which begins June 6<sup>th</sup> and continues to meet with the beer distributors discussing new products, giveaway programs and promotions.

Golf course maintenance charged the irrigation system early April with only one leak and the maintenance crew did some needed landscaping on the number 10 tee box while continuing to apply turf products to the greens, tees and fairways. Sand trap maintenance is scheduled for the month of May.

The consumptive use application report was completed and forwarded to Susquehanna River Basin for review.

**Engineering Report** Mike Wood

You have before you a template for a report that will be presented to the Board monthly to serve as an 'Engineering Project Status Report'. This is a request for the Board to review the report format and content and make any suggestions before it is finalized. The first item is a request to approve authorization of public bid advertisements for the Swatara Creek Rd project. The project is in the final stages of preparing easement exhibits and obtaining easement acquisitions. There was a slight delay in matching the tax maps with the property owners however that has been resolved.

**Project Discussion:**

Mr. Wood

Efforts will continue to be made to close out the necessary easement acquisitions in order to be ready to bid the project by early May or end of June.

Supervisor Kopp asked if all the cross pipe replacements, resurfacing and removal of the hump will be included in the proposed bid.

Mr. Wood

The bid package will be the base bid to include the six pipe replacements, a first bid alternate bid to include the hump removal, a second bid alternate to include road reclamation from Iron Mine to Red Bridge Rd, and a third bid alternate to include an overlay with fabric from Red Bridge to DTMA. The alternates will be awarded based on the funding.

Supervisor Kopp asked if the work will be completed this year.

Mr. Wood stated that the cross pipe replacements should be completed this year and potentially the road hump reconstruction.

Supervisor Kopp asked if any work will be off the right of way.

Mr. Wood noted that some cross pipes extend beyond the right of way and will require a twenty foot wide stormwater easement that may encroach onto the property upwards of five feet.

Solicitor Diamond noted the easements must be in place before bidding the project.

Supervisor Geyer noted that the project is being bid with the understanding that once the bids are tabulated a costs analysis will determine what portions of the project can be awarded based on the funding available.

Chair: Shellenhamer noted if there is no further discussion asked for a motion to authorize HRG to advertise for public bid the Swatara Creek Rd. project.

**Motion** by Supervisor Hershey seconded by Supervisor Kopp

**Discussion:** none

**Call for vote:** all those in favor signify by saying aye, opposed none  
Motion approved unanimously

Next item is a discussion and possible motion to issue notice of intent to award to the lowest bidder, Land Studies Incorporated a contract for the maintenance and monitoring of the Conewago Creek Restoration Project Phases 1-3 for up to five years at that project site at the base amount of \$86,700 and to issue the notice of award and the notice to proceed subject to the lowest bidder Land Studies Incorporated to provide all required and completed documents as approved by the Township Manager and

Solicitor. Jim Diamond

Supervisor Kopp questioned what deliverables are included in the contract base amount.

Mr. Wood noted there is a contract stipulation that states if conditions are satisfied up to year three then years four and five would not be monitored and the contract amount would be lowered.

Manager Blechertas noted that if the Army Corps of Engineers releases the Township from the obligation as early as year three or four, there may not be a need to go to all five years.

Supervisor Hershey asked about how the \$86,700 will be paid.

Manager Blechertas stated that DEP's Water Resource Enhancement Program (WREP) has agreed to be responsible for the payments. The Township will be responsible for the initial payments and submit to WREP for re-imbusement.

Ms. Dykman noted that any damage to the project area caused by severe storms should be taken into consideration since the Township may be required to repair the damage.

Solicitor Diamond pointed out that an event of that type is outside the scope of this monitoring portion of the project and under the Federal permit requirements if there is any major damage that requires involvement by the Township to repair the damage it would represent a separate contracting matter.

Manager Blechertas pointed out the language in the motion was crafted to issue the notice of intent to award which will allow a review of the documentation, the bonding and the insurance and once approved by the Solicitor and the Township Manager move immediately to the notice to proceed which will allow the contractor time to go to the site without delay and begin the monitoring process during the early growing season.

Chair: Shellenhamer noted if there is no further discussion asked for a motion to authorize a notice of intent to award to the lowest bidder, Land Studies Incorporated a contract for the maintenance and monitoring of the Conewago Creek Restoration Project Phases 1-3 for up to five years at that project site at the base amount of \$86,700 and to issue the notice of award and the notice to proceed subject to the lowest bidder Land Studies Incorporated to provide all required and completed documents as approved by the Township Manager and Solicitor.

**Motion** by Supervisor Hershey seconded by Supervisor Geyer

**Discussion:** none

**Call for vote:** all those in favor signify by saying aye, opposed none

Motion approved unanimously

Mr. Wood stated that progress is being made with respect to the individual public sewer connections along the SR 230 corridor. Pine Manor developed a shared easement exhibit for the DTMA sewer main, the water meter and water service line drawings and pump station design drawings submitted and reviewed by DTMA and DTMA is working to develop a bulk customer service agreement to be completed sometime by the end of May. DTMA is working with HRG to provide metering manhole design details with the goal of connecting as soon as possible. Supervisor Hershey noted the connections to the mobile home parks are basically in the planning stage.

General discussion regarding the progress underway to connect public sewer and water to the Volunteer Fire Company building.

Londonderry Township  
Board of Supervisors Minutes  
May 6, 2024  
Page 15

Solicitors Report    none

Public Safety        none

Old Business        none

New Business    General discussion regarding the traditional model versus the  
government model used to solicit quotes for professional services.

Executive Session none

Chair: Shellenhamer asked for a motion to adjourn

Motion by Supervisor Hershey    seconded by Supervisor Dale

Meeting adjourned at 9:37 pm

Signature on file

Secretary