

LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting Minutes
May 6, 2019
7:00 P.M.

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, May 6, 2019 at the Londonderry Township Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 P.M.

Present: Anna Dale, Chair
Mike Geyer, Vice Chair
Mel Hershey, Member
Ron Kopp, Member
Bart Shellenhamer, Member
Jeff Burkhart, Code/Zoning Officer
Andy Brandt, Public Works Director
Monique Dykman, MS4
Jim Diamond, Solicitor
Andrew Kenworthy, Engineer

Absent: Sam Risteff, Golf Course Superintendent
Les Gilbert, EMA Director

Attendees: Joe Sheehan
Fred Wendling
Joe & Sue Ziats
Steve Wisniewski
Laura Hayes
Jay & Sara Meyer

Call to order

Salute the Flag

Citizens Input – None

Approval of Minutes – April 1, 2019

Moved by Hershey, seconded by Shellenhamer the minutes of April 1, 2019 be approved as presented including a correction to Resolution #2019-03. Corrected to read Resolution #2019-04. Motion carried.

Manager's Report - Steve Letavic

Informational Items:

Town Hall Meetings – Mr. Letavic reported the last two Town Hall Meetings were held April 6 and April 13. Mr. Letavic was happy to see residents take part in these meetings by asking questions and providing feedback. Topics discussed were – potential closure of TMI, construction of the rugby fields, potential sewer projects, bridge replacements projects, economic development in the Township, and the challenges for meeting unfunded mandate. Mr. Letavic thanked all who attended and said he plans to continue to hold Town Hall meetings and also reminded everyone that that he does have an open door policy and he is available any time.

TMI – Mr. Letavic informed the Board that he is following and working closely on the legislation in front of the House (House Bill 11) and Senate (Senate Bill 510) relative to the potential closure of TMI. He said there have been numerous hearings with members of both sides of the aisle. He continued to say that it is not yet out of the House and the bill has to get off the house floor and if not, it has to be taken up by the Senate. If the stick to the legislative schedule, they have until Wednesday. The clock is ticking and changes happen hourly. This is a complex issue, legislation is very complex. The legislators would like some kind of comfort level in hearing from their constituents as to what they want. Mr. Letavic said it is very important for people to call and let their wishes be known.

PA Land and Trust Alliance Association Conference - Mr. Letavic stated that he has been asked to present at this conference on May 16 relative to the Flood Hazard Mitigation Program. The goal of this conference is to teach other municipalities how small townships like Londonderry can participate in the Flood Hazard Mitigation Program successfully. He said he will also present on how Londonderry Township was able to use Federal Funding to leverage other funds to meet the green initiatives, flood hazard initiatives, and water quality initiatives.

Proposals Providing Sewer Service to the Rout 230 Corridor – Mr. Letavic informed the Board that he is currently working with Suez on their submitted proposal. He is also setting up a meeting with Derry Township Municipal Authority. The goal is to have 2 proposals and choose something solid from one or the other that would provide the best deal for the residents. He plans to have something to present to the Board by the end of the June.

Conewago Creek Restoration - Mr. Letavic met with Land Studies and HRG to develop a master plan for this restoration. In addition to the original work that's currently being done, this master plan would include a trail system, environmental education center, and connectivity to the Lancaster County Rail Trail. This master plan will be beneficial when applying for funding. The Chesapeake Bay Pollutant Reduction Plan mandates both Mt. Joy and Londonderry participate in this partnership. Mr. Letavic said Mt. Joy Township is on board and has sent a funding commitment letter for \$110,000.00 for the original part of the grant. To date, approximately \$1,300,000.00 has been received for this project.

The work session scheduled for Tuesday, April 16, 2019 was canceled.

Treasurer’s Report – Steve Letavic

The Chair requested approval to pay the following expenditures for the month of April:

General Fund	\$ 141,946.92
Golf Course	\$ 66,783.48
Liquid Fuels	\$ 27,877.56
Escrow	\$ -0-
LVFC	\$ -0-
Debt Service	\$ <u>65,799.47</u>
Total	\$ 302,407.43

Moved by Shellenhamer, seconded by Geyer payment of the bills for April be approved as presented.
Motion carried.

Zoning/Codes - Jeff Burkhart

Mr. Burkhart reminded the Board of a plan previously submitted for rezoning by the Tool Shed which was expected to be a Land Development Plan. When submitted, the plan was titled as a Land Development plan, but was actually a Storm Water Plan with a few notes added. The landscape design indicates tree plantings which were never there before. This was discussed during rezoning and has now been followed through with the submission of this plan. Mr. Burkhart said that since the plan is being submitted as a Land Development Plan, the property owners asked for a few deferrals which were already on the books and approved -- those being curb and gutter install and sidewalk install. In addition, waivers are being asked for installing concrete monuments, street widening and planting street trees. Mr. Burkhart informed the Board of the Planning Commission’s approval of the deferrals and waivers and requested the Board take action on those items.

Mr. Burkhart requested the Chair ask for motions on the following:

--Approve deferrals of Chapter 22, Part 4, Section 402.3 – Street Widths and Chapter 22, Part 5, Section 508 – Street Trees. Motion made by Mr. Hershey, seconded by Shellenhamer. Motion carried with Mr. Geyer abstaining.

--Approve waivers of Chapter 22, Part 3, Section 304 – Preliminary Plat submission and Chapter 22, Part 5, Section 502 – Monuments as requested. Motion made by Mr. Hershey, seconded by Mr. Kopp. Motion carried with Mr. Geyer abstaining.

-- Final approval of plan subject to the filing of the recording of the O&M agreement and posting of escrow amount – Motion made by Mr. Hershey, seconded by Mr. Shellenhamer. Motion carried with Mr. Geyer abstaining.

Mr. Burkhart requested the approval to appoint Mr. Timothy Wargo of Hoover Engineering Services, Inc. as Sewage Enforcement Officer for the Township with Mr. Len Spencer remaining on board as an alternate SEO. The appointment would begin May 13, 2019. Motion made by Mr. Shellenhamer,

seconded by Mr. Kopp. Motion carried with approval for Mr. Wargo to begin his appointment on May 7, 2019.

Informational Items:

MS-4 Environmental Department – Monique Dykman

Ms. Dykman provided an update to her intern search, shared information she acquired while attending the PSATS conference, specifically on the Dirt Gravel Low Volume Road Program, presented the Board with copies flyers and surveys announcing her sustainability initiative “Greener Greens” at the Golf Course, and informed the Board that she has begun maintenance at Swatara Creek and is still hoping to have a planting this spring or summer.

Ms. Dykman requested the Chair ask for motions to approve the following Resolutions:

--Resolution 2019-05 – Requesting a Watershed Restoration and Protection Program grant of \$299,880.00 from CFA for the Conewago Creek Stream Restoration Project and designating Steve Letavic as the official to execute all documents and agreements between Londonderry Township and the CFA. Motion made by Mr. Hershey, seconded by Mr. Kopp – Motion carried

--Resolution 2019-06 –Requesting a Greenways, Trails, and Recreation Program grant of \$170,000.00 for CFA for the Sunset Park Pedestrian Path System Phase 3 Project and designating Steve Letavic as the official to execute all documents and agreements between Londonderry Township and the CFA. Motion made by Mr. Kopp, seconded by Mr. Geyer. Motion carried.

--Funding Agreement Letter - Requesting approval to use \$30,000.00 from the Township’s General Fund as the minimum 15% local match requirement for the \$170,000.00 GTRP grant from CFA. Motion by Mr. Kopp, seconded by Mr. Hershey. Motion carried with Mr. Shellenhamer opposing.

Public Works Department – Andy Brandt

Mr. Brandt presented a report of work done in the month of April and discussed work planned for the month of May. Mr. Brandt informed the Board that the 2019 Public Works Roadwork schedule will be posted on the Township website and will be updated as needed. In an attempt to discourage large trucks and tractor trailers from using Whitman and S. Deodate, Mr. Brandt is proposing a reduction in pavement widths. He presented the board with exhibits showing what the reduction may like.

Mr. Brandt suggested he would like to contact residents in the area and invite them to a work session for discussion on his proposal. The Board agreed contacting the residents and inviting them to a work session is a good idea, using the scheduled work session date of June 18th.

Golf Course and Bar & Grill Report – Sam Risteff (Absent)

Mr. Letavic mentioned that he and Sam are working together on a new POS System. Sam is working on a website redesign. Thursday night entertainment begins in June.

Engineer’s Report – Andrew Kenworthy

Mr. Kenworthy reported the Lauffer Road Bridge project is in the beginning stages. The Swatara Creek waterline extension is being worked on.

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Solicitor's Report – Jim Diamond
No Report

EMA Report – Les Gilbert (Absent)
Mr. Hershey reported the annual TMI Drill is scheduled for May 7.

New Business – None
Mr. Hershey reminded everyone that May 21 is the Primary Election Day and encouraged everyone to vote.

Old Business – None

Execution Session – No

Adjournment –

Moved by Geyer, seconded by Shellenhamer, the meeting adjourned at 8:12 p.m. Motion carried.



(Assistant)Secretary