

**Londonderry Township Board of Supervisors  
REGULAR MEETING  
MINUTES  
LONDONDERRY TOWNSHIP OFFICE – MEETING ROOM  
March 6, 2023  
7:00 p.m.**

**<http://www.facebook.com/londonderrytownship>  
[www.londonderrypa.org](http://www.londonderrypa.org)**

*As a courtesy to everyone, please turn off all cell phones and/or pagers, or adjust these or similar devices so that others cannot hear them. Calls received during a meeting, if answered, should be taken outside of the meeting room. Thank you.*

**Call to Order: 7:00 p.m.**

**Salute the Flag**

**Roll Call / Attendance - Members Present**

**REGULAR MEETING:**

**Citizens Input -- None**

**Approval of Minutes** -- February 6, 2023 Board of Supervisors Regular Meeting minutes

Mr. Geyer motioned to approve the February 6, 2023 Board of Supervisors Regular Meeting minutes. Mr. Kopp seconded the motion.

**Call for Discussion:** None

All in favor. Motion carried

**Manager's Report** – Steve Letavic  
**Citizens Advisory Panel for TMI**

Mr. Letavic apprised the Board the next meeting will be held virtually on May 9, 2023.

**Treasurer’s Report** – Steve Letavic  
*Steve will be asking for approval to pay the bills as presented.*

**Payment of Invoices:**

<b>FUND</b>	<b>Checks written in February 2023 for Supervisor approval</b>
General Fund	\$ 175,247.14
ME2 Fund	\$ 0.00
Capital Projects Fund	\$ 2,656.35
PennVest Fund	\$ 0.00
Golf Course	\$ 43,916.89
LVFC Capital Construction Fund	\$ 0.00
Debt Services	\$ 13,168.86
Liquid Fuels	\$ 37,424.53
Escrow	\$ 0.00
Fire Company Fund	\$ 0.00
MS4 Fund	\$ 0.00
Paving Fund	\$ 0.00
Capital and Operating Fund	\$ 0.00
<b>Total by when written</b>	<b>\$ 272,413.77</b>

Mr. Shellenhamer motioned to approve payment for all of the bills for February 2023 as presented. Mr. Hershey seconded the motion.

**Call for Discussion:** None

All in favor. Motion carried

**Zoning/Codes** – Jeff Burkhart

**Consider release of Escrow - Michael Lapioli - 2465 Steinruck Road**

Mr. Burkhart asked the Board for a motion to approve the release of the construction and remaining engineering escrow amounts of \$16,581.00 and \$500.00 for the construction of the SWM facilities at that location per recent site visit and recommendation letter dated January 16, 2023 from HRG.

Mr. Hershey made the motion to approve the release of construction escrow in the amount of \$16,581.00 and remaining engineering escrow of \$500.00 for the property at 2465 Steinruck Road. It was seconded by Mr. Shellenhamer.

**Call for Discussion:** None

All in favor. Motion carried

**Consider accepting the grant of Indefinite Time Extension for the Land Development Plan for Pine Manor Manufactured Home Park Expansion.**

Mr. Burkhart asked the Board for a motion of Acceptance of an Indefinite Time Extension from April 4, 2023 is requested so as to allow sufficient time for the processing of required DEP and NPDES approvals for the Pine Manor Manufactured Home Park Expansion.

Mr. Geyer made the motion to accept the request/grant for Indefinite Time Extension for review of the Land Development Plan for Pine Manor Manufactured Home Park Expansion by the Board of Supervisors not to exceed by one year. It was seconded by Mr. Shellenhamer.

**Call for Discussion:** Mr. Kopp asked if there were particulars to consider for this request. Mr. Burkhart explained that there are still outstanding items to address, which is why the request for the motion was made.

Mr. Hershey stated that the proposed motion needed a deadline.

All in favor. Motion carried

**Comprehensive Plan Meeting Update.**

Mr. Burkhart informed the Board that the Comprehensive Plan update and revisions will be on the upcoming Agenda for the Planning Commission meeting on March 20, 2023. The revised Trends Report was distributed with the meeting packet.

### **Zoning Hearing Board**

The Londonderry Township Zoning Hearing Board will hold a Public Meeting on March 13, 2023.

### **MS-4 Environmental Department – Monique Dykman**

#### **No Board Action Required:**

Progress Report for Environmental MS4 Department February

- Hosted CCI Yearly Planning Meeting at Sunset on 2/23/23
- Continue to update 2<sup>nd</sup> version of Model Ordinance
- Gave PSATS Webinar; asked to speak at Chesapeake Stormwater Network Conference April 13<sup>th</sup>
- Met with two Londonderry Landowners
- Continue to plan Conewago Darter 5k/field day

### **Public Works Report – Andy Brandt**

#### **No Board Action Required:**

#### **Progress Report for Public Works Department 01-22 to 02-18-2023**

- Weekly: truck & equipment pm checks, Toolbox Safety Talks, Andy attended Teams meeting for Rt 230 sewer & water project
- Bi-weekly: road checks
- Replaced damaged fire hydrant on River Rd due to vehicle accident
- Met w/gate companies for a price to install a gate controller on Sunset Dr
- Had Zoom meeting w/HRG to discuss bridge inspections
- Serviced riding & push mowers & small John Deere tractor
- Reinstalled Township sign on N Market St due to rotted posts
- Plowed & salted roads due to snow
- Dump salt & washed trucks
- Crew attended Messick Farm Equipment open house
- Picked up cold patch from York
- Took delivery of road salt & anti-skid, mixed salt & anti-skid (all bins are full)
- Picked up sticks & limbs in Sunset Park that blew down over winter
- Truck 40: removed salt gear & placed chipper box on truck
- Sharpened chainsaw chains
- Chipper: greased & replaced muffler
- Trimmed trees on Twp. w/help from Conewago Twp. PW crew

- Helped trim trees in Conewago Twp.
- Replaced damaged street signs, as needed
- Cleaned trench drain in PWB
- Started to clean up behind salt shed
- Built tool carrier for chipper

#### **Monthly Planner**

- Weekly: truck & equipment pm checks, Toolbox Safety Talks, Andy will be attending Teams meeting for Rt 230 sewer & water project
- Bi-weekly: road checks
- Truck & equipment maintenance, as needed
- Street sign maintenance, as needed
- Auger & pour concrete for 1 gate post on Sunset Dr & 2 see saws in Sunset Park
- Grade, topsoil, seed & place matting in swale @ 2377 Foxianna Rd
- Trim trees in Londonderry Twp. and in Conewago Twp.
- Year to date salting & plowing:  
100 hours, 1202 miles driven, 155.5 tons of salt

#### **LVDGR Grants**

Mr. Brandt informed the Board that the Township received grants from the Low Volume Dirt and Gravel Road program. The roads are as follows:

- Hoffer Road to install a U-drain for \$12,025.45
- Mill Road to install storm pipe for \$3,541.96
- South Hertzler Road to relocate storm pipe and build swale for \$8,278.65

#### **Golf Course and Bar & Grill Report** - Sam Risteff

##### **February 2023 Financial Report**

Copies of the February 2023 Financial Report were distributed via email and at the meeting.

#### **Additional Notes:**

##### **Pro Shop:**

The Driving Range will open on March 15, 2023

SGC will update the online tee bookings through Golf Now.

**Course Maintenance:**

Mowing equipment has been serviced, and the greens, tees and approaches are being mowed.

**Thursday Night Entertainment:**

Thursday Night Entertainment will begin in June 2023.

**Engineer's Report** – Andrew Kenworthy

Mr. Kenworthy apprised the Board that there is progress with the Sewer Pumping Stations, and they should be completed in April 2023.

In addition, he informed the Board that Bids for the Swatara Creek Road project will be going out, with a projected start this summer.

**Solicitor's Report** – Susan Yocum, Esq.

Ms. Yocum asked the Board to send any questions and/or comments on the recently distributed proposed C-2 Ordinance to her attention.

**EMA Report** – Les Gilbert -- None

**New Business** -- None

**Old Business** -- None

**Executive Session** -- None

*"THE BOARD OF SUPERVISORS RESERVES THE RIGHT PURSUANT TO ACT 84 OF 1986 AS AMENDED TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETING FOR ANY PURPOSE AUTHORIZED BY STATUTE"*

**Adjournment**

Mr. Hershey motioned to adjourn the meeting. Seconded by Mr. Shellenhamer. All in favor. Meeting adjourned at 7:43 p.m.

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Secretary/fr