

LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting Minutes
February 4, 2019
7:00 P.M.

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, February 4, 2019 at the Londonderry Township Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 P.M.

Present: Anna Dale, Chair
Mike Geyer, Vice Chair
Mel Hershey, Member
Ron Kopp, Member
Bart Shellenhamer, Member
Steve Letavic, Township Manager
Jeff Burkhart, Code/Zoning Officer
Andy Brandt, Public Works Director
Mark Stewart, Solicitor
Andrew Kenworthy, Engineer

Absent: Sam Risteff, Golf Course Superintendent
Les Gilbert, EMA Director

Attendees: Joe Sheehan
Steve Wisniewski
Gary Carlson
Laura Hayes
Mike Swank
Douglas Etter
Jamie Nissley
Scott Willemin
Janielle Willemin

Call to order

Salute the Flag

Check Presentation – The Board of Supervisors presented a check in the amount of \$10,331.59 to Mr. Doug Etter, Public Affairs Officer at Lebanon Valley VA Hospital. The funds for this donation were raised from the Stars & Stripes Salute held this past June at Sunset Park. Mr. Etter said he was humbled to receive the check on behalf of the hospital, the 45000 veterans they serve, and the 1600 employees in the nine county South Central Area.

PA State Police - Corporal Jason Carbaugh presented the Board with the 2019 Township Stats Report.

Citizens Input – None

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Approval of Minutes – January 7, 2019

Moved by Shellenhamer, seconded by Geyer the minutes of January 7, 2019 be approved. Motion carried.

Manager's Report

The following Ordinance was presented for approval:

**Ordinance 2019-01
County Bridge Bundling Program**

Moved by Shellenhamer, seconded by Hershey, Ordinance 2019-01 County Bridge Bundling Program be approved as presented. Motion carried.

Informational Items:

Growing Greener Grant - Mr. Letavic reported the Township received a Growing Greener Grant to be used for the Conewago Creek Watershed restoration in the amount of \$738,000.00 and another \$332,000.00 had recently been received for this project. He continued to say that with input and support from various Legislators, DEP bought into the holistic approach being taken for this restoration and DEP would like to use this model as a replicable model for watershed restoration throughout the state. Mr. Hershey publicly thanked Mr. Letavic for his efforts in obtaining these grants. He stated that through his efforts, the small community of Londonderry has received \$981,752.00 plus the additional \$332,000.00. Mr. Letavic replied that it takes team effort in building partnerships to make these grants happen. He added the township can be proud of becoming a leader in watershed restoration.

Elizabethtown Chamber of Commerce - Mr. Letavic shared with the Board that he is working with the Chamber to expand the footprint to include businesses in Londonderry Township making it more of a Regional Chamber. By doing so, the businesses in the Township can receive the benefits and share in the resources which are available through the Chamber. Mr. Letavic will keep the Board updated on this project.

MS4 - Mr. Letavic reported that he and Mr. Kenworthy completed a 2nd round of interviews for the MS4 Position. The offer was made to Ms. Monique Dykman who they felt had the best combination of fit and skillset for the position. Mr. Letavic requested the Board make a motion to approve the offer made to Ms. Dykman to fill the position. Moved by Kopp, seconded by Geyer to approve the hiring of Ms. Monique Dykman. Motion carried.

CFA Grant – Mr. Letavic reminded the Board that Londonderry Township received a \$170,000.00 CFA Grant to be used for building a trailhead and walking trail at Sunset Park. He informed the Board that he recently met with DCNR and the Township is able to use the CFA Grant as matching funds for a DCNR Grant. Mr. Letavic added that he would like to see the master plan expanded to include motorized scooter accessible trails for those who are unable to enjoy the outdoors otherwise.

537 Plan - Mr. Letavic reported he met with DEP and PENNVest regarding the concerns of residents of Woodcrest Drive relative to the sewer in the Township. An approach was laid out to DEP and PENNVest to meet the 537 Plan requirements in the Township holistically and not just a small area. DEP liked this approach and discussion continued regarding the best path forward. PENNVest will look into this and contact Mr. Letavic with their findings as to the best method to obtain the most funding. Mr. Letavic will share this information with the Woodcrest Drive residents on February 5, 2019.

The work session scheduled for Tuesday, January 15, 2019 was cancelled.

Treasurer's Report

The Chair requested approval to pay the following expenditures for the month of February:

General Fund	\$ 171,315.80
Golf Course	\$ 33,856.12
Liquid Fuels	\$ 96,321.36
Escrow	\$ 12,070.99
LVFC	\$ -0-
Debt Service	<u>\$ 12,813.78</u>
Total	\$ 326,378.05

Moved by Hershey, seconded by Shellenhamer payment of the bills for February be approved as presented. Motion carried.

Zoning/Codes – Jeff Burkhart

Mr. Burkhart requested the following approvals from the Board –

Approval of the proposed May 18, 2019 Vinewinder Race and temporary Road Closures involving Schoolhouse, Beagle and Braeburn Road.

Moved by Shellenhamer, seconded by Hershey the temporary road closures for the 2019 Vinewinder Race. Motion carried.

Approval of a reduction in the amount of \$15,426.50 to the Stormwater Management Escrow associated with a new home construction located at 5051 Beagle Road. The reduction is the result of a site inspection done to determine the extent of work already done. The remaining \$2090.00 remaining will cover the final seeding and mulching.

Moved by Kopp, seconded by Geyer, the reduction to the Stormwater Management Escrow as presented. Motion carried.

Labor & Industry Report – Mr. Burkhart informed the Board that every 5 years, Labor & Industry requests from the Zoning Office, a list of 5 permits that were issued containing accessibility features and facilities. From those five, 3 were selected for review. After their review was completed, the zoning office received a passing grade.

Dollar General Update – Mr. Mike Swank, Civil Engineer with Steckbeck Engineering addressed the Board regarding updates to the proposed Dollar General Store. Mr. Swank informed the Board that comments on the latest HRG report have been addressed and new plans have been submitted. He said the process continues to move forward. Township Solicitor, Mr. Mark Stewart, offered several comments to which discussion followed. Mr. Hershey expressed his disappointment in the way this project was proposed; in particular, the lack of time the Planning Commission had to properly review re-submitted plans. Following additional discussion it was agreed that a 90 day written extension be submitted and the plan returns to the Planning Commission for their review and recommendations.

MS-4 Environmental Department – No Report

Public Works Department – Andy Brandt

Mr. Brandt presented a report of work done in the month of January and discussed work planned for the month of February.

Golf Course and Bar & Grill Report – Sam Risteff (absent)

Mr. Letavic reported to the Board that progress is being made in regard to day in and day out staffing , outing package prices, and kitchen updates.

Engineer’s Report – Andrew Kenworthy

No Report

Solicitor’s Report – Mark Stewart

No Report

EMA Report – Les Gilbert (Absent)

Mr. Hershey reported there will be a TMI Drill on May 7.

New Business - None

Old Business – None

Execution Session – No

Adjournment –

Moved by Shellenhamer, seconded by Hershey the meetings adjourn at 7:50 p.m. Motion carried.



(Assistant)Secretary