

**Londonderry Township Board of Supervisors
REGULAR MEETING AGENDA
(SUBJECT TO CHANGE)
August 5, 2024
7:00 P.M.**

As a courtesy to everyone, please turn off all cell phones and/or pagers, or adjust these or similar devices so that others cannot hear them. Calls received during a meeting, if answered, should be taken outside of the meeting room. Thank you.

Call to Order: 7:00 p.m.

Salute the Flag

Roll Call / Attendance - Members Present

Citizens Input – Items not on the Agenda

REGULAR MEETING:

Report on Executive Sessions, if any

Approval of Minutes – July 1, 2024, Board of Supervisors Regular Meeting

Manager’s Report – David Blechertas

- Presentation from PA State Police Officer Lt. Brian Wolfe
- Discussion regarding on street parking concerns on Snavelly Rd.
- Presentation from Communities that Care.
- Request approval for Londonderry Fire Police to provide services for the Elizabethtown Fair the week of August 19 and the Elizabethtown Car Show on September 13
- Discussion and possible approval of a request from the Knights of Columbus for free use of Braeburn Park on Sept 7 or 14, 2024 for a soccer event

- Request approval of a quote from HRG Engineering for \$4,500.00 to apply for a Dauphin County Gaming Grant to refurbish Engine 54 for the Fire Department.
- Request approval of a contract with Gannett Fleming at a cost of \$63,500 for design and specification of the roof and HVAC project at Sunset Golf Course – Subject to Solicitors Approval

Treasurer’s Report – David Blechertas

Payment of Invoices & Approve Open Purchase Orders

Fund	Open Purchase Orders
General Fund	\$ 186,968.52
Capital Projects Fund	1,332.00
Liquid Fuels Fund	5,295.11
Golf Course Fund	45,158.80
Escrow Fund	<u>12,292.50</u>
Grand Total	<u><u>\$ 251,046.93</u></u>

MS4 Environmental Department Report – Monique Dykman

Monthly Report - July 2024

- Beginning MS4 Annual Report and Budget preparation.
- Request approval of a contract with LandStudies Inc to perform the final year of tree maintenance on the DCNR buffer grant project for two landowners on Schoolhouse Road at a cost of \$6,060.00, the lowest of three quotes. The cost is fully grant funded.
- Request approval of a Susquehanna River Basin Commission Grant agreement for award of a \$350,000 grant for Phase IV of the Conewago Creek Project.

Public Works Report - Andy Brandt

Monthly Report 06-14 to 07-20-2024

- Weekly: truck & equipment pm checks; Toolbox Safety Talks; Andy meets w/Dave for weekly progress meetings, mow Township properties
- Bi-weekly: road checks
- Monthly: 1 man to read water meters on the River Rd water system
- Serviced trucks and had Pa State inspections done
- Sunset Park: Replaced broken parts on playground structure
Placed & compacted fill at pavilion 3
Performed Safety Checks of the playground structures
- Picked up golf course mower form Deer Country
- Removed downed trees and trimmed trees on golf course
- Mowed along Sunset Dr and around PWB w/flail mower
- Transferred tools from truck 2 to truck 1. Truck 2 is going to shop to repair brackets on bed
- Located curb boxes along River Rd
- Changed tires on Ferris mower
- Mowed rugby field w/golf course crew
- Mowed roadsides
- Cut low hanging limbs on Foxianna Rd
- Replaced/repared street signs
- Picked up 4 golf carts from Crossgate Golf Course in Millersville for Sunset Golf Course, then returned them the next day
- Picked up discarded tires from N Hertzler Rd
- Cut weeds in rain garden at Twp office

Monthly Planner

- Weekly: truck & equipment pm checks; Toolbox Safety Talks; Andy meets w/Dave for weekly progress meetings, mow Township properties
- Bi-weekly: road checks
- Monthly: 1 man to read water meters on the River Rd water system
- Replace 40ft of storm sewer pipe and form & pour inlet in front of Twp office
- Sunset Park: install drain pipes at pavilion 3
- Paving repairs on various Twp roads
- 2 PWD employees will be attending LVDGR training
- Repairs to box culvert on S Hertzler Rd

- Request approval of service work for a John Deere Tire Loader with SOS Heavy Equipment Repair at a cost of \$4,497.20
- Request approval to purchase a 2024 Ford F-350 from Coccia Ford under Costars number 025-E23-603 at a cost of \$50,730
- Request approval to upfit a 2024 Ford F-350 with a flat bed, snow plow mount, lighting, and associated equipment from Lancaster Truck Bodies under Costars number 025-E22-436 at a cost of \$19,700
- Request approval to purchase 250 tons of 25mm asphalt from Pennsy Supply at a cost of \$58.00 per ton for a total of \$14,500 under COG bidding for the reconstruction of Laufer Rd.
- Request approval to purchase 155 tons of 2A stone from Byler Quarries at a cost of \$10.95 per ton for a total of \$1,697.25 under COG bidding for the reconstruction of Laufer Rd
- Request approval of purchase of a trench drain system for Pavilion 3 from LB Water at a cost of \$4,362.85
- Request approval of a proposal by Hillis Carnes to perform concrete inspection services for the Colebrook Rd Flashing Sign project at a cost of \$1,396.00
- Request approval to purchase 30 tons of 9.5mm asphalt at a cost of \$72 a ton and 5 tons of 19mm asphalt at a cost of \$61 a ton for a total of \$2,465.00 from Penny Supply under COG bid pricing

Golf Course and Bar & Grill Report - Sam Risteff

Monthly Report July 2024

- Request approval of a quote for tree removal at Sunset Golf Course from Shull's Tree Service at a cost of \$14,290, the lowest of three quotes.
- Request approval for the part time hire of Delayni Landis for the Sunset Golf Snack Bar at a rate of \$8.00 per hour to start August 7, 2024

Codes & Zoning Report– Duane Brady, Jr.

Monthly Report - July 2024

- Request approval of Resolution 2024-13 defining Commonwealth Code Inspection Services, Approved Code Services, and Associated Building Inspection as approved third party building codes review and inspection partners for Londonderry Township
- Discussion and possible action on a modification request and eight waiver requests for Falcon Crest Land Development Plan owned by PLF LLC. The Planning Commission reviewed the modification and waiver requests with the following recommendations:
 1. Modification: SALDO Section 22-304 – Preliminary Plan- Recommended denial.
 2. Waiver: SALDO Section 22-405.2.B -Reverse frontage lots- Recommended approval
 3. Waiver: SALDO – Section 22-411.3 – Illumination along Walkway – Recommended approval
 4. Waiver: SALDO Section 22-507 – Sidewalk on Coopers Hawk Rd- Recommended approval
 5. Waiver: SALDO Section 22-402-8-d. — Intersection Grade- Recommended approval
 6. Waiver: SALDO Section 22-502-1.B – Monuments and Markers – Recommended approval
 7. Waiver: SWMO – Section 28-306.3.F - Inlets within 3 feet of a driveway – Recommended approval
 8. Waiver: SWMO – Section 28-304.2 – Riparian Buffer- Recommended approval
 9. Waiver: SWMO – Section 28-305.12.A – Storm Water Discharge Points – Recommended approval

The Planning Commission tabled two deferrals and did not take action on a recommendation for approval or denial of the plan.

Engineer’s Report – Mike Wood, P.E
 Report Period: 07/02/2024–07/23/2024
 HRG Project Number: R001068.0006

SR 230 Sanitary Developments

- A meeting with DTMA was held on July 23rd, 2024 between DTMA, the Township and HRG to discuss various outstanding items relating to the SR 230 Sanitary Sewer Developments.

- Connections are continuing to be made and permits continue to be filed through DTMA.
 - Per DTMA:
 - 22 properties still need to make their connection. All have received three notification letters at this point, with stronger language being included in each subsequent letter.
 - The Riverhouse Restaurant:
 - The proposal lateral is currently located on an adjacent parcel that is also owned by the Riverhouse Owner/Co-Owner. Their current on-lot septic system currently resides on this adjacent lot as well, which was the driving factor to placing the lateral at this location.
 - All three notification letters have been sent to one of the Owners, and after multiple attempts to set up a meeting between HRG and the Owner through email, we have not received a response.
 - A Grinder Pump is proposed for this property due to lateral depths and overall site topography, as well as a grease trap for the kitchen. DTMA has mentioned that the grease trap line would most likely need to come through the front of the building.
 - DTMA is going to attempt to contact Riverhouse to set up a meeting between them, the Township, and DTMA to come up with the most feasible solution for all parties.
- Pine Manor MHP / Cedar Manor MHP:
 - The owner is interested in getting the existing units at MHP's connected as soon as possible, once the agreement is finalized.
 - Both MHPs are continuing to send drawings to DTMA for review and resubmission.
 - The bulk customer service agreement draft has been sent to the Owners for their review.
 - DTMA has confirmed that the on-lot pretreatment plants for the MHPs will be fully decommissioned.

Comprehensive Plan

- The Londonderry Township Planning Commission met on July 15th to discuss revisions to the draft Comprehensive Plan.
- The Planning Commission finalized the delineation for the Growth Management Area, primarily focusing on properties that directly access Route 230. Properties in the northwest part of the Township near the Vine Street interchange that are served by public sewer service were also included in the Growth Management Area.

- The Planning Commission also discussed the draft Transportation chapter and recommended that the Township consider adopting Transportation Impact Fees after the adoption of the Comprehensive Plan.

Parks, Recreation and Open Space (PROS) Plan

- The planning process is estimated to be over halfway completed.
- HRG has continued to refine draft goals, objectives and recommendations for various sections of the plan.
- The next Steering Committee meeting for July was canceled, but there are two remaining committee meetings in September and November.
- HRG is preparing the Administrative and Personnel, and Maintenance Chapters.
- Draft Chapters will be shared with Township Staff for review as they are prepared.
- HRG has begun to conduct key person interviews and plans to have them completed by the end of August

Schoolhouse Road & Colebrook Flashing Signs

- HRG submitted the municipal signed plans to PennDOT on June 18th and are now awaiting permit issuance.
- UGI placed field marking for the gas line; HRG is confirming the location relative to the proposed pole foundation.
- The Township plans to order materials once the permit is issued.

Swatara Creek Road Improvements Project

- Construction Plans are finalized, and a draft of the bidding documents has been prepared.
- Easement exhibits are being finalized and coordination with easement acquisition is continuing. Obtaining these acquisitions has taken a little longer than anticipated but are almost complete.
- Anticipated first Advertisement for Bid to be Published on July 30th and second Advertisement for Bid on August 6th.

Solicitor's Report – Jim Diamond, Esq.

Public Safety – Bart Shellenhamer

New Business

Old Business

Citizens Input

Executive Session

“THE BOARD OF SUPERVISORS RESERVES THE RIGHT PURSUANT TO ACT 84 OF 1986 AS AMENDED TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETING FOR ANY PURPOSE AUTHORIZED BY STATUTE”

Adjournment