



COMMERCIAL BUILDING AND OTHER UCC PERMIT APPLICATION

PLEASE BE ADVISED THE FOLLOWING IS REQUIRED TO BE SUBMITTED WITH THIS APPLICATION

THREE (3) SETS OF SITE PLANS THREE (3) COMPLETE SETS OF CONSTRUCTION DRAWINGS TWO (2) SETS OF TECHNICAL DATA

PLEASE SUBMIT A DIGITAL COPY OF ALL CONSTRUCTION DOCUMENTS IS REQUESTED

DIGITAL SUBMISSIONS CAN BE UPLOADED FOR REVIEW VIA THE TOWNSHIP WEBSITE OR DOCUMENTS CAN BE EMAILED TO: BCO@LONDONDERRYPA.ORG

ALL INFORMATION MARKED WITH AN ASTERICK (*) IS CONSIDERED REQUIRED INFORMATION AND APPLICATION WILL BE CONSIDERED INCOMPLETE IF INFORMATION IS MISSING

PROPERTY INFORMATION:

*PROJECT

ADDRESS _____

*PROPERTY

OWNER _____

*OWNER

PHONE _____ *EMAIL _____

*OWNER

ADDRESS _____

PROJECT INFORMATION

*DESCRIPTION OF WORK

*ESTIMATED COSTS
OF CONSTRUCTION _____

OF
FLOORS _____

*TOTAL
SQ FT _____

CONTRACTOR INFORMATION

*GENERAL
CONTRACTOR _____

*CONTRACTOR
ADDRESS _____

*CONTRACTOR
PHONE _____ * CONTRACTOR
EMAIL _____

*PRIMARY
CONTACT _____

**PER THE PA UCC - ALL COMMERCIAL PROJECTS REQUIRES PLANS TO BE SIGNED AND SEALED BY A DESIGN PROFESSIONAL.
SUBMISSION OF PLANS THAT DO NOT MEET THIS REQUIREMENT WILL RESULT IN THE APPLICATION BEING CONSIDERED
INCOMPLETE**

PROJECT DESCRIPTION (ADDITIONAL)

OF FLOORS

BELOW GRADE _____

OF FLOORS

ABOVE GRADE _____

OF FLOORS

TOTAL _____

*CHECK ALL THAT APPLY TO THIS PROJECT

- | | | | | |
|---------------------------------------|--|--|--|---|
| <input type="checkbox"/> NEW BUILDING | <input type="checkbox"/> ADDITION | <input type="checkbox"/> ACCESSIBILITY | <input type="checkbox"/> ALTERATION (INTERIOR) | <input type="checkbox"/> ALTERATION (EXTERIOR) |
| <input type="checkbox"/> ELECTRICAL | <input type="checkbox"/> PLUMBING | <input type="checkbox"/> HVAC/MECHANICAL | <input type="checkbox"/> CHANGE OF USE | <input type="checkbox"/> CHANGE OF OCCUPANCY |
| <input type="checkbox"/> DEMOLITION | <input type="checkbox"/> FOUNDATION ONLY | <input type="checkbox"/> FIRE ALARM | <input type="checkbox"/> FIRE SPRINKLER | <input type="checkbox"/> SIGN <input type="checkbox"/> ROOF |

*CONSTRUCTION TYPE

- | | | | |
|-----------------------------|------------------------------|-------------------------------|-----------------------------|
| <input type="checkbox"/> IA | <input type="checkbox"/> IIA | <input type="checkbox"/> IIIA | <input type="checkbox"/> VA |
| <input type="checkbox"/> IB | <input type="checkbox"/> IIB | <input type="checkbox"/> IIIB | <input type="checkbox"/> VB |
| <input type="checkbox"/> IV | | | |

*USE GROUP

- | | | | | | | | | |
|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| <input type="checkbox"/> A-1 | <input type="checkbox"/> A-2 | <input type="checkbox"/> A-3 | <input type="checkbox"/> A-4 | <input type="checkbox"/> A-5 | <input type="checkbox"/> B | <input type="checkbox"/> E | <input type="checkbox"/> F-1 | <input type="checkbox"/> F-2 |
| <input type="checkbox"/> I-1 | <input type="checkbox"/> I-2 | <input type="checkbox"/> I-3 | <input type="checkbox"/> I-4 | <input type="checkbox"/> H-1 | <input type="checkbox"/> H-2 | <input type="checkbox"/> H-3 | <input type="checkbox"/> H-4 | <input type="checkbox"/> H-5 |
| <input type="checkbox"/> R-1 | <input type="checkbox"/> R-2 | <input type="checkbox"/> R-3 | <input type="checkbox"/> R-4 | <input type="checkbox"/> M | <input type="checkbox"/> S-1 | <input type="checkbox"/> S-2 | <input type="checkbox"/> U | |

***DESIGN**

PROFESSIONAL _____

* ADDRESS _____

*PHONE _____ * EMAIL _____

*FIRM/COMPANY _____ *PA LICENSE # _____

(IF A CERTAIN TRADE IS NOT APPLICABLE MARK "N/A" ON THAT PARTICULAR TRADE CONTRACTOR LINE)

***ELECTRICAL**

CONTRACTOR _____

*CONTRACTOR ADDRESS _____

*CONTRACTOR PHONE _____ * CONTRACTOR EMAIL _____

*PRIMARY CONTACT _____

***PLUMBING**

CONTRACTOR _____

*CONTRACTOR ADDRESS _____

*CONTRACTOR PHONE _____ * CONTRACTOR EMAIL _____

*PRIMARY CONTACT _____

***MECHANICAL**

CONTRACTOR _____

*CONTRACTOR ADDRESS _____

*CONTRACTOR PHONE _____ * CONTRACTOR EMAIL _____

*PRIMARY CONTACT _____

***FIRE ALARM**

CONTRACTOR _____

*CONTRACTOR

ADDRESS _____

*CONTRACTOR

PHONE _____

* CONTRACTOR

EMAIL _____

*PRIMARY

CONTACT _____

***FIRE SPRINKLER**

CONTRACTOR _____

*CONTRACTOR

ADDRESS _____

*CONTRACTOR

PHONE _____

* CONTRACTOR

EMAIL _____

*PRIMARY

CONTACT _____

PHASED PROJECT / DEFERRED SUBMITTAL

***** PLEASE NOTE THE FOLLOWING REGARDING PHASED PROJECTS AND DEFERRED SUBMITTALS *****

WORK SHALL ONLY BE COMPLETED THAT IS CONTAINED IN REVIEWED AND APPROVED CONSTRUCTION DOCUMENTS

CONSTRUCTION DOCUMENTS FOR TOTAL BUILDING APPROVAL MUST BE SUBMITTED AND REVIEWED PRIOR TO ANY ADDITIONAL
CONSTRUCTION OCCURRING

APPROVAL OF ONE PHASE OF DEFERRED SUBMISSION DOES NOT GUARANTEE APPROVAL OF ANY OTHER PHASE, DEFERRED SUBMISSION,
OR ANY OTHER CONSTRUCTION DOCUMENT OR SUBMISSION IN RELATION TO THIS PROJECT

THE APPLICANT ASSUMES ALL RISK IN SEEKING PHASED APPROVAL AS DESCRIBED IN SECTION 403.43(E) OF THE PA UCC

☐

CHECK IF PHASED APPROVAL / DEFERRED SUBMISSION IS * **NOT** * BEING SOUGHT FOR THIS PROJECT

☐

I AM REQUESTING DEFERRED SUBMISSIONS FOR THIS PROJECT

OF DEFERRALS EXPECTED _____

PLEASE INDICATE WHICH TRADES WILL HAVE DEFERRED SUBMISSIONS

☐

ARCHITECTURAL _____

☐

STRUCTURAL _____

☐

ACCESSIBILITY _____

☐

ELECTRICAL _____

☐

PLUMBING _____

☐

MECHANICAL _____

☐

FIRE ALARM _____

☐

FIRE SPRINKLER _____

☐

OTHER _____

DESCRIPTION _____

THIRD PARTY SERVICES

LONDONDERRY TOWNSHIP THIRD-PARTY AGENCIES CERTIFIED BY THE PA DEPT OF LABOR AND INDUSTRY THROUGH THE PA
UNIFORM CONSTRUCTION CODE TO CONDUCT PLAN REVIEWS AND PERFORM INSPECTIONS. PLEASE SELECT FROM THE LIST
BELOW WHICH FIRM YOU WOULD LIKE THIS APPLICATION TO BE REVIEWED AND INSPECTED BY:

☐

ABI

ASSOCIATED BUILDING INSPECTIONS

☐

ACS

APPROVED CODE SERVICES

☐

CCIS

COMMONWEALTH CODE INSPECTION SERVICE

**A SELECTION MUST BE MADE IN ORDER
FOR THIS APPLICATION TO BE ABLE TO
BE PROCESSED.**

FEE SCHEDULES ARE AVAILABLE UPON
REQUEST

PLEASE PROCEED TO PAGE 4 OF THE APPLICATION

APPLICATION CERTIFICATION

**AS THE OWNER OR DESIGNATED AGENT OF THE OWNER IN CONNECTION WITH THE PROJECT AND PROPOSED WORK
STATED IN THIS APPLICATION, I DO CERTIFY THAT:**

- All information provided on and with this application is true and correct and that the work will be completed in accordance with the “approved” construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by Londonderry Township
- I understand that this permit is valid for one (1) year after its issuance by Londonderry Township
- I understand that this permit shall become invalid unless the authorized construction work begins within 180 days of this permit’s issuance or if the authorized construction work is stopped for a period longer than 180 days
- I understand that no work may be started, or continued, unless a permit is issued by, and the fees paid to Londonderry Township
- I understand that, once issued, a copy of this permit must remain on the work site until the completion of this project
- I understand that a Building Permit Placard shall be placed on the property visible from the street
- I understand that I am responsible for locating all property lines, setback lines, casements, rights-of-way, flood areas, etc
- I understand that the issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the Municipality or any other governing body
- I understand that any changes to the approved documents will be submitted in writing and these changes will not occur until they have been reviewed and approved;
- I understand that Township Code Enforcement Officers, the Appointed Third Party, or their authorized representative, shall have the authority to enter areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit;
- I understand that I am required to apply for any required Zoning Permits, or other permits as may be required;
- I understand that I am responsible for any plan review fees or any additional inspections fees, which may be required during construction, that were not identified during the initial permit approval
- I understand that all fees must be paid in full before a Certificate of Use and Occupancy can be issued. Should I decide to cancel the project, I agree that I am responsible for any fees incurred in the reviewing process

* APPLICANT NAME (PRINTED) DATE

* APPLICANT SIGNATURE

* RELATIONSHIP TO PROJECT

TOWNSHIP USE ONLY

PROJECT NUMBER	RECEIVED	ISSUED	U&O ISSUED
3RD PTY	3RD PTY OUT	3RD PTY IN	FINAL INSPECT