

MCM #2: Public Involvement and Participation

- **BMP:** Hold a public stormwater awareness meeting to receive input on the proposed MS4 program
- **BMP:** Host and develop a hands-on workshop series with a variety of stormwater topics, and continue to develop this program including keeping a list of target audience in attendance
- **BMP:** Hold several coordination meetings with partner groups
- **BMP:** Community volunteer opportunities
- **BMP:** Encourage public participation by utilizing a tracking system to monitor any information/complaints received by the public which pertain to the MS4

BMP: Hold a public stormwater awareness meeting

Measurable Goal: The Township will hold one general stormwater awareness meeting in conjunction with the Board of Supervisors meeting. The meeting will be held at the February Board of Supervisors meeting. The presentation will educate the board and public about general stormwater management for property owners, the Township's MS4 program, and the MS4 permit. In addition, prior to the adoption of any ordinance required by the MS4 permit, adequate public notice will be given as well as opportunities for public review, input, and feedback. A sign in sheet will be kept to track meeting attendance. Meeting minutes will be documented and the meeting will be an agenda item so that the public is aware in advance of the scheduled presentation. The Township will also utilize the website and Facebook page to make residents aware of the presentation.

BMP: Hold hands-on workshops with a variety of stormwater topics, and continue to develop this program including keeping a list of attendees

Measurable Goal: The Township will hold stormwater workshops during the summer of the current permit year. Topics include but are limited to, rain barrels, composting, and rain gardens. Pamphlets will be distributed at each event. A sign in sheet, copy of documents, and pictures will be kept, for all workshops, to track attendance.

BMP: Hold several coordination meetings with partner groups

Measurable Goal: The Township will hold coordination meetings involving Penn State Extension, Chesapeake Bay Foundation, Manada Conservancy, and interested stakeholders to discuss progress of the stormwater management program and upcoming activities/projects at least once every permit year.

BMP: Community volunteer opportunities

Measurable Goal: With the help of partner organizations like, Penn State Extension and Manada Conservancy, organize at least two community action events per permit year. These projects will be planned with the objective of improving local stream and watershed quality as well as improving the MS4. These volunteer opportunities will be published in advance using the newsletter, Township website, partner websites (Chesapeake Bay Foundation, Penn State Extension), local newspapers, and other appropriate media. A record of all event materials as well as a list of volunteers in attendance will be kept.

BMP: Encourage public participation by utilizing a tracking system to monitor any information/complaints received by the public which pertain to the MS4

Measurable Goal: Assuming that the Township's education program is successful, the public will likely contact the Township with the information or complaints related to stormwater. As such the Township will document any evidence of public participation by utilizing a tracking system to monitor any information/complaints received by the public which pertain to stormwater management, illicit discharge, construction runoff, and concerns about the storm sewer system. The tracking system consists of a spreadsheet and a call form with the content to be filled in as provided by the public. The content will pertain to the date of the complaint, name and contact information of the concerned, location of complaint, construction project name, incident type, action taken to resolve the incident/complaint, and the municipal employee initiating the follow-up action. See the Address Illicit Discharge Procedure in the Operations and Maintenance Plan for illicit discharge protocol and chain of command.